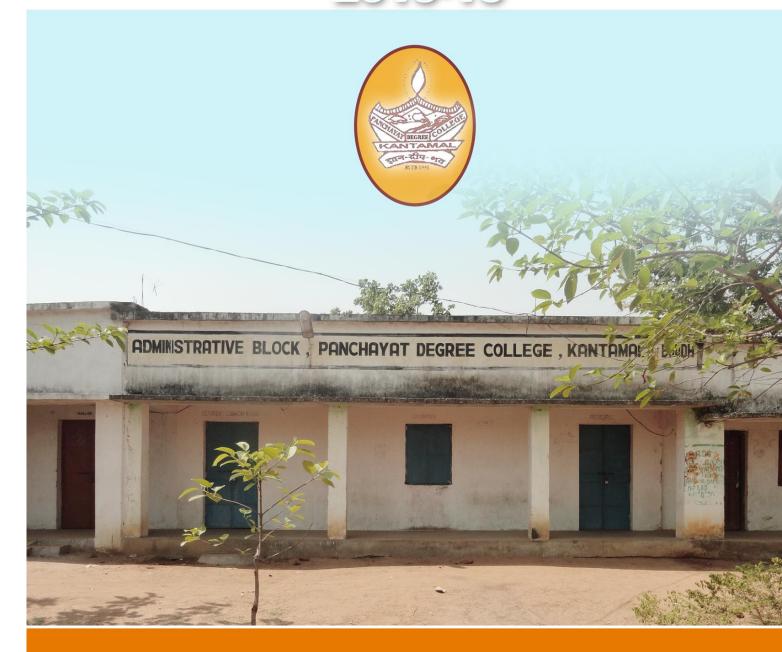
NATIONAL ASSESSMENT & ACCREDITATION COUNCIL (NAAC)

FIRST CYCLE ACCREDITATION 2015-16



SELF STUDY REPORT

PANCHAYAT DEGREE COLLEGE, KANTAMAL DIST- BOUDH, ODISHA (PIN-762017)

SELF STUDY REPORT OF

PANCHAYAT DEGREE COLLEGE, KANTAMAL AT/PO- KANTAMAL, DIST- BOUDH ODISHA, PIN- 762017

TEL- 06844-277281 (Office)
MOB- 9438605530 (Principal)
9937943303 (Co-Ordinator)



N.A.A.C
FOR
FIRST CYCLE ACCREDITATION
2015-16

Ph: 06844-277281 Mob: 94386-05530

OFFICE OF THE PRINCIPAL

PANCHAYAT DEGREE COLLEGE, KANTAMAL

AT/P.O.- KANTAMAL, DIST. - BOUDH - 762017, ODISHA

No. 091

Date - 16.04.2016

To The Director, NAAC Post Box No. 1075, Nagarbhabi, Bangalur- 560072.

Sub: Submission of Self Study Report.

Ref:- This office letter No. 091/2015-16, dated -16.04.2016

Sir

With reference to the subject cited above I submit herewith the Self Study Report (Five Hard copies) of Panchayat Degree College, Kantamal in the district of Boudh for First Cycle Accreditation-2015-16.

This is for your kind information and necessary action.

With regards.

Yours faithfully

Principal Panchayat (Degree) College,Kantamal At/P.O.- Kantamal, Dist-Boudh, ODISHA.

Ph: 06844-277281 Mob: 94386-05530

OFFICE OF THE PRINCIPAL

PANCHAYAT DEGREE COLLEGE, KANTAMAL

AT/P.O.- KANTAMAL, DIST. - BOUDH - 762017, ODISHA

No. 368 Date - 26.12.2015

To The Director, NAAC Post Box No. 1075, Nagarbhabi, Bangalur- 560072.

Sub: Uploading the SSR in the College website for NAAC Accreditation

Sir

I have the pleasure to let you know that the college has uploaded the SSR in the College website (www.pdcollegekantamal.org) followed by NAAC then sub link of SSR, for necessary action at your end.

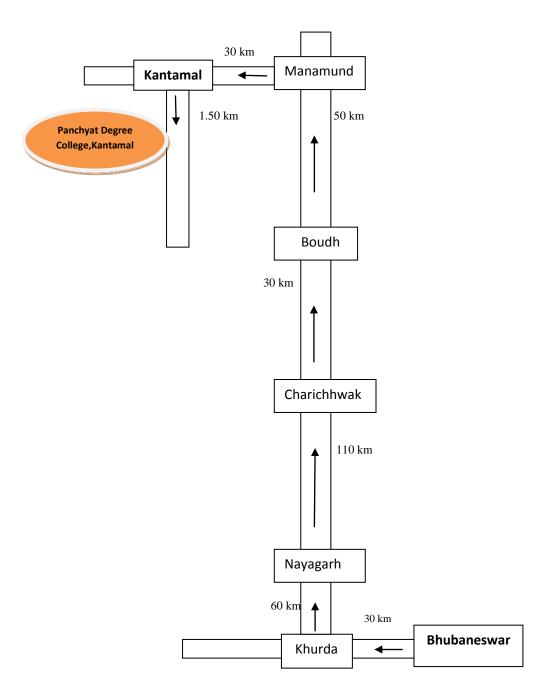
The hard copies of SSR will be sent as and when required.

We anticipate an early instruction from your end to submit LoI and registration fee.

Thanking you. Yours faithfully

Principal Panchayat (Degree) College,Kantamal At/P.O.- Kantamal, Dist-Boudh, ODISHA.

ROUT MAP



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NAAC STEERING COMMITTEE- 2015-16

1. Mr. Sagar Bagarti Chairman

2. Mr. Basanta Ku. Khatua Co-Ordinator

3. Mr. Rabindra Ku. Padhan Member

4. Mr. Kishore Ch. Jagadev Member

5. Mr. Debadas Mohapatra Member

6. Dr. Itishree Das Member

7. Mr. Sankar Padhan Member

8. Mr. Achyuta Bhue Member

PREFACE

"Seek for the highest, aim at highest and you shall reach the highest" - Swami Vivekananda.

It is a great privilege to opt for self-appraisal of **Panchayat** (**Degree**) **College Kantamal** for the purpose of routine assessment and accreditation thereon by NAAC. For the preparation of this document, we have maintained full sincerity, honesty and commitment of a fresher with no reservation. We have volunteered transparency in understanding this self-analysis exercise, in reading out the strength and weakness as well as the future prospective of **Panchayat** (**Degree**) **College**. It is sure that we could assess our past understandings efforts and achievements along with present standing and future possibilities without impression of prejudice towards strength and lacking.

We are assured that our motivated maneuver would explicitly elicit the factual status of the college. We are hopeful that this SSR would guide us in earmarking our policy and in revision of our goal to fulfill individual, social, National and global needs with regard to academic excellence.

The collection of facts and figures for this SSR is uniform, consistent, relevant and its presentation is simple and straight. The criterion wise analysis is both narrative and summative in organized, precise and concise manner.

Panchayat (Degree) College is established in the year 1991, and is affiliated to Sambalpur University for U.G. level, with subject studied are **English**, **MIL(Oriya)**, **History(Hons)**, **Pol.Science (Hons)**, **Odia (Hons)**, **Education (Hons)**. The college started with 128 number of student and 5 teachers now it is a bustling education hub in the Locality.

In the era of technology and technical education, **Panchayat** (**Degree**) **College** imparts higher Education and works hard to bring in a revolutionary change in the field of total computerization and e-Governance. Just and adequate steps are being taken up continuously by the internal mechanism and the Governing Body to increase the efficiency of both Teaching and Non-Teaching staff members.

All functions of the college are subject to RTI and Citizen's Chatters. The college has come to maturity to act on diverse projects, fields and goals as suitable from time to time. The committed service of the faculty, dedication of the non-teaching staff, the sportive students participation, undaunted co-operation of G.B., constructive feedback from alumni, parents and guardians have inspired us to a great extent. The college is committed to provide qualitative education, personality development and employment opportunities to all students from all branches of studies with career counseling of students.

Above all the employees - Teaching and Non-Teaching, the students, the core committee members, the coordinator, the Governing Body deserve our sincere thanks for their tireless co-operation in the preparation of this report.

Executive Summary

Management:

Panchayat Degree College , Kantamal Dist- Boudh a Government aided Degree College, is presently managed by a Governing Body comprising the Sub – Collector , Boudh District as the President and the Principal of College as the Ex-Officio Secretary. All the decisions are taken by the Governing Body. All proposals regarding academic, administrative, financial and infrastructural maters put forth before the President, Governing Body who approves the proposal as per rules. The Governing Body recruits staff members, approves the fees structure , the annual Budget (Income & Expenditure etc.)

Criterion Wise Summary:

CRITERION-I - Curricular Aspects.

- Programme of study available- One(Arts)
- Number of Subjects (Seven) (English, Odia, Pol. Sc, , History, Education, Environmental Studies, Indian Society & Culture)
- Number of Elective Subjects-(Four)(Education, Odia, Landmark of Indian History, Indian Polity,)
- Flexibilities are available in the choice of subjects within stipulated time Frame

CRITERION-II-Teaching, Learning & Evaluation

- The number of teaching staff is 14
- The number of Non-teaching staff is- 10
- The teacher-students ratio is +3 Arts 1:44s
- The number of faculty who attended seminars for the last five years is 02 (two)

CRITERION-III-Research, Consultancy and Extension

- The number of teachers with Ph.D degree is 01 (One) M.Phill Degree 03 (Three)
- There are two N.S.S. Units having 100 male & 50 female volunteers.
- The college has YRC wing.

CRITERION-IV- Infrastructure & Learning Resources.

- The campus area of the college is 10.34 Acres.
- Total built-up area is 1200 Sqms.
- The library has 7223 text and reference books.
- 10 verities of magazines and journals.
- The amount spent last year for purchase of books and periodicals etc. is Rs. 40,659/-
- The library automation is under process.
- Twenty-five computers in the college

- There is a Staff common room, One ladies common room, One canteen in the college.
- There is a large play ground and adequate sports facilities are available.
- Class Room, Lecture halls and office rooms are adequate. There is an open-air pedal & garden and plantation area.

CRITERION-V-- Students support & Progression

- Feedback is collected from the students
- There is students appraisal of teachers
- There is the facility of personal counseling for placement and self employment of students.
- The college holds interface with alumni
- There are Remedial classes facilities.
- Different scholarships and stipends are available to the students
- Concession is given to poor students (SAF)

CRITERION-VI- Organisation and Management

- The ration of teaching and non-teaching staff 7:5
- Financial resources of the college during 2015-16 is Rs. 20 lakhs approxmately.
- The different academic and administrative bodies are Staff Council Committee of Heads of Department and different committees for discipline, examination, UGC affairs, admission.

CRITERION-VII- Innovation and best Practices

- To impart value based education to the students, extra moral lecturers and Yoga, Prajnapitha classes are arranged.
- Social responsibilities and citizenship roles among the students are inculcated through N.S.S & YRC units
- The following measures are taken to make the institution learner friendly
 - 1. Welcome ceremony for new entrants and farewell ceremony for outgoing students are held every year by each department.
 - 2. Study tour and picnic are arranged.
 - 3. Community oriented programme
 - 4. Study Circle
 - 5. Memorial lecture

SWOC ANALYSIS OF PANCHAYAT (Degree) COLLEGE, Kantamal

Five Strengths of the institution

- 1. Eco-friendly environment.
- 2. Positive attitude and strong leadership quality of the principal.
- 3. Experienced, efficient, dedicated and workaholic faculty of the college, work vigorously to help the academic process.
- 4. Disciplined, co-operative and receptive students are committed to serve the society
- 5. Value based quality education with an eye on all round development

Five Weaknesses of the institution

- 1. Lacks enriched library, with e-learning facilities
- 2. Students mostly from surrounding villages and odia-medium schools populate the campus. They are poor at communication skill required for any job-test.
- 3. Lack of Audio Visual laboratory and e-learning resource facilities.
- 4. Lack of research facilities.
- 5. Lack of specious closed door Auditorium.

Five Opportunities of the institution

- 1. Growing interest among most of the teaching and non-teaching staff for utilizing and enhancing computers knowledge.
- 2. Enhancing acceptability of the College to external funding agencies, like UGC / State Govt. / other agencies.
- 3. Financial assistance from UGC for Minor / Major Research Projects (MRPs) of teachers.
- 4. Enhancing the utility of computer lab.
- 5. The efficacy of the extracurricular and co curricular activities can be enhanced, for quality education.

Five Challenges of the institution

- 1. To attract more and more funds from UGC and RUSA for infrastructure development.
- 2. To enhance more extra-curricular and co-curricular activities.
- 3. To get the Institution Accredited by NAAC.
- 4. To upgrade e- learning and teaching resources in College Library.
- 5. To upgrade Computer Lab. and Library.

SECTION B: PREPARATION OF SELF-STUDY REPORT

1. PROFILE OF THE AFFILIATED / CONSTITUENT COLLEGE

1.	Name	and	Address	of the	College
	- 101110			O	2222

Name :	PANCHAYAT DEGRE	PANCHAYAT DEGREE COLLEGE, KANTAMAL			
Address :	AT/PO-KANTAMAL, D	AT/PO-KANTAMAL, DIST-BOUDHA, ODISHA, PIN-762017			
City:KANTAMAL	Pin :762017	Pin :762017 State :ODISHA			
Website:	www.pdcollegekantam	www.pdcollegekantamal.org			

2. For Communication:

Designation	Name	Telephone Mobile		Fax	Email
		with STD code			
Principal	Sagar Bagarty	O:06844-277281 R:	9438605530		pdcollegekantamal@g mail.com
Vice Principal		O: R:			
Steering Committee Coordinator		O: R:			

	atus of titution		
Const	ituent	ollege College pecify)	V
4. Ty	pe of Ir	nstitution:	
	ii. For \	nder Ien Women education	√
b.	By Shi i. ii. iii.	ft Regular Day Evening	√

5.	5. It is a recognized minority institution.						
	Yes No √						
		minority status (Religious/ling	uistic/ any other) and				
	provide document	tary evidence.					
6. 5	Source of funding:						
	Government						
	Grant-in-aid						
	Self - financing						
	Any other						
7.		hment of the college: 31-07-199 hich the college is affiliated /or ent college) Sambalpur U	which governs the college				
	c. Details of UGC recognition:						
	Under Section	Date, Month & Year	Remarks(If any)				
		(dd-mm-yyyy)					
	i. 2 (f)	05.12.2006					
	ii. 12 (B)	05.12.2006					

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution / Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8.	Does the affiliating university recognized by the UGC), on	Act provide for conferment of autonomy (as its affiliated colleges?
	Yes	No \[\]
		16 21 11 1 2
		ed for availing the autonomous status?
	Yes	No
9.	Is the college recognized	
	a. By UGC as a College	with Potential for Excellence (CPE)?
	Yes	No \[\]
	If yes, date of recogn	nition: (dd/mm/yyyy)
	b. for its performance b	y any other governmental agency?
	Yes	No No
	res	NO
	10. Location of the campus a	nnd area in Sq.mts:
		42,642 Sqm (10.34 Ac.)
	Campus area in sq. mts.	
	Built up area in sq. mts.	1200 Sqm.
	(* Urban, Semi-urban, Rural,	Tribal, Hilly Area, Any others specify)
11.	numbers or other details a	campus (Tick the available facility and provide t appropriate places) or in case the institute has agencies in using any of the listed facilities
	9	e facilities covered under the agreement.
	provide information on the	· .
	provide information on theAuditorium/seminar co	e facilities covered under the agreement.
	Provide information on theAuditorium/seminar coComplex	e facilities covered under the agreement. mplex with infrastructural facilities - Seminar
	 Auditorium/seminar co Complex Sports facilities	e facilities covered under the agreement. mplex with infrastructural facilities - Seminar - Yes

•	Hostel
	Boys' hostel - No Number of hostels Number of inmates Facilities (mention available facilities)
	Girls' Hostel - No Number of hostels Number of inmates Facilities (mention available facilities)
i. ii.	Working women's hostel - No Number of inmates Facilities (mention available facilities)
	Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise) $$ - No Cafeteria — $$ $$ $$ 01
•	Health centre – No
Fi	est aid, Inpatient, Outpatient, Emergency care facility, Ambulance
Н	ealth centre staff –
Qual	ified doctor Full time Part-time
Qual	ified Nurse Full time Part-time
•	Facilities like banking, post office, book shops - No
•	Transport facilities to cater to the needs of students and staff - No
•	Animal house - No
•	Biological waste disposal -No
	Generator or other facility for management/regulation of electricity and voltage – Generator (50 KV) Solid waste management facility - No
•	Waste water management - No
•	Water harvesting - YES

12. Details of programmes offered by the college (Give data for current academic year)

Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
Under-Graduate	B.A	03 years	12 th (+2)	English, Odia	192	228
Certificate courses						
UG Diploma						
Any Other (specify and provide details)						

13.	Does the college offer self-financed Programmes?						
	Yes No 🗸						
	If yes, how many?						

14. New programmes introduced in the college during the last five years if any?

Yes	V	No		Number	02
-----	---	----	--	--------	----

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes, like English, regional languages etc.)

Faculty	Departments	UG	PG	Research
Science				
Arts	Education, Odia , History, Political Science (Hons)	V		
Commerce				
Any Other (Specify)				

16.		ber of Programmes offered under (Programme means a degree course like BA,
		MA, M.Com)
	a.	annual system 01
	b.	semester system
	C.	trimester system
17.	Nun	ber of Programmes with
	a.	Choice Based Credit System
	b.	Inter/Multidisciplinary Approach
	c.	Any other (specify and provide details)
18.	Does	the college offer UG and/or PG programmes in Teacher Education?
	Yes	No √
	If ye	,
	a.	Year of Introduction of the programme(s)(dd/mm/yyyy)
		and number of batches that completed the Programme
	b.	NCTE recognition details (if applicable)
		Notification No.: (dd/mm/yyyy) Validity:
	C.	Is the institution opting for assessment and accreditation of Teacher Education Programme separately?
		Yes No
		V
19.	Doe	the college offer UG or PG programme in Physical Education?
		Yes No √
		If yes,
	a.	Year of Introduction of the programme(s) (dd/mm/yyyy)
		and number of batches that completed the programme
	b.	NCTE recognition details (if applicable)
		Notification No.: Date: (dd/mm/yyyy)
		Validity:
	C.	Is the institution opting for assessment and accreditation of Physical Education Programme separately?
		i rogramme separately:
		Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions		7	Гeachir	ng facu	lty		Non-te			Technical staff	
	Professor		Associate Professor		Assistant Professor]		0.00.11		
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F	
Sanctioned by the UGC / University / State Government	-	-	-	-	05	-	02				
Recruited	_	-	_	-	05	-	-	-	-	-	
Yet to recruit	_	-	_	-	-	-	-	-	-	-	
Sanctioned by the Management/ society or other authorized bodies	-	-	-	-	06	01	07	01	01 (DEO)	01 (Demonstr ator)	
Recruited	-	-	-	-	06	01	-	-	-	-	
Yet to recruit	-	-	-	-	-	-	-	-	-	-	

^{*}M - Male *F - Female

21. Qualifications of the teaching staff:

Highest qualification	Profe	Professor		iate ssor	Assist Profes	Total	
quamitation	Male	Female	Male	Female	Male	Female	
Permanent teacher	·s						
D.Sc./D.Litt.							
Ph.D.					-	01	01
M.Phil.					03	-	03
PG					08	-	08
Temporary teacher	S						
Ph.D.					-	-	-
M.Phil.					-	-	-
PG					-	-	-
Part-time teachers	•		•		•		
Ph.D.					01	-	01
M.Phil.					01	-	01
PG					-	-	-

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

23. Furnish the number of the students admitted to the college during the last four academic years.

	2015-16		201	4-15	201	L3-14	2012-13	
Categories	Male	Female	Male	Female	Male	Female	Male	Female
sc	67	33	40	21	74	43	66	40
ST	42	26	35	35	37	15	34	11
ОВС	225	113	210	113	204	78	168	58
General	13	13	18	04	17	08	24	13
Others								

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	Total
Students from the same state where the college is located	532	532
Students from other states of India	Nil	Nil
NRI students	Nil	Nil
Foreign students	Nil	Nil
Total	532	532

25.	Dropout rate in UG and PG (average of the last two batches)										
	UG	10%	PG								
26.	Unit Cost of Education (Unit cost = total annual restudents enrolled)	ecurring expenditure (a	(actual) divided by total number of								
	(a) including the salary	component	9249.00								
	(b) excluding the salar	y component	5195.00								
27.		ny programme/s in No	n distance education mode(DEP)								

a) Is it a registered centre for offering distance education programmes of

	another University
	Yes No √
	b) Name of the University which has granted such registration.
	SAMBALPUR UNIVERSITY
	c) Number of programmes offered 01 (B.A)
	d) Programmes carry the recognition of the Distance Education Council.
	Yes No
28.	Provide Teacher-student ratio for each of the programme/course offered – 1:44
29.	Is the college applying for
	Accreditation: Cycle 1
	Re-Assessment:
	(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)
30.	Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and reassessment only)
Cy	vcle 1: (dd/mm/yyyy) Accreditation Outcome/Result
Cy	vcle 2: (dd/mm/yyyy) Accreditation Outcome/Result
Cy	vcle3: (dd/mm/yyyy) Accreditation Outcome/Result
	* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.
31.	Number of working days during the last academic year. 236
32.	Number of teaching days during the last academic year (Teaching days many days on subject lectures given an again and utility)
	(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell

(IQAC) IQAC **12/07/2014** (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR	(i)		(dd/mm/yyyy)
AQAR	(ii)		(dd/mm/yyyy)
AQAR	(iii)		(dd/mm/yyyy)
AQAR	(iv)	(do	d/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

The college has introduced Bachelor of Arts through Distance Education Mode under affiliation of Sambalpur University (Directorate of Distance and Continuing Education), in the year 2011.

Introduced Hons in Political Science and History in the year 2013-14, under affiliation of Sambalpur University.

2. CRITERIA - WISE INPUTS

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

VISION

To provide opportunities in the rural area for effective dissemination of knowledge, which aims to create and disseminate an atmosphere of learning and high academic, professional, ethical and ecological standard in which learners can gain knowledge and skills encompassing a wide range of disciplines. This will result in multidimensional personality development of the learners and will enable them to fulfill the needs of industry and the community at large.

MISSION

- § Continuous efforts to impact learner's knowledge and skills that is relevant to the demands of the changing times.
- § Provide learner-centric academic and personal enrichment opportunities.
- § Support curricular training with co-curricular and extracurricular activities aimed at building the overall personality of the learners.
- § To instill confidence and leave dignified better life.
- § To inculcate spiritual values, moral conduct and excellent academic performance.
- § To create human potential & scientific tempo within the learners..
- **§** To train the youth for vocation & self-employment.

OBJECTIVE

- > To grow into a full-fledged institution of the state in all respects.
- > To be regarded as an institution with progressive ideas to promote excellent academic standard.
- To be a model institution for the upkeep of cultural and spiritual values combined with modern ideas.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- * The curriculum is designed by the Board of studies of the affiliating university and for effective implementation of the curriculum the Institution develops various action plans.
- * The Academic Committee and faculties of various subjects are directed to prepare a lesson and progress plans at the beginning of the academic session and to follow it accordingly so as to complete the syllabus in time.

- * The individual faculty members of each department maintain the principal from time to time throughout the year verifies the course progress report and these.
- * The faculty members also provide study materials and lesson notes to the students for their academic benefit.
- * Monthly tests are held regularly to keep the students alert in their studies and to prepare them for doing the best in the university examinations.
- * Seminars, debates and quiz competitions for the students are held frequently to help them face competitive examinations successfully.
- * Feedback from the students is collected in order to bring about improvement in the quality of teaching.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and /or institution) for effectively translating the curriculum and improving teaching practices?

The affiliating University conducts various Refresher courses, Orientation Programme, Short-term courses & Seminar etc for teaching practices of the College teachers. The faculty members of this institution attend these courses from time to time to get themselves updated. The Institute encourages the teaching staff members to participate in these programmes conducted by affiliating University and other Universities of Odisha & out of state Universities. Further, the College also allows the faculty members to attend different State level Seminars and National Seminars organized by different leading Colleges.

1.1.4. What are the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency?

The academic committee of the Institution along with every faculty member of different department plans the execution of the University prescribed curriculum before the Academic session starts. The process is very much student centric.

Beside the University's refreshers courses, our Institution Library collection and ICT center provides additional facilities to the faculties for effective curriculum delivery and transaction.

1.1.5. How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The scope for interaction with industry and research bodies is very remote, due to the rural location. However, the Institution has the opportunity of interacting with the affiliating University. The institution encourages and deploys different faculties for attending the training programmes for effective operation of the curriculum.

1.1.6. What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

After critical analysis of the feedbacks provided by all stakeholders to IQAC on academic curriculum, IQAC along with the academic committee of the Institution prepares a report suggesting certain alteration to the prescribed curriculum of the University This report is forwarded to the Board of Studies of the University, through the Principal of the Institution.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The institution does not follow any other course curriculum, other than the prescribed curriculum of the affiliating University.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The result outcome of the University Exams s is the main parameter for assessment of stated objectives of curriculum. Beside this, the institution also conducts internal monthly tests to analyze the achievement of the objectives of the curriculum.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate / diploma / skill development courses etc., offered by the institution.

Annul examination conducted and the University issues certificates only. No other certificate / diploma courses are offer by the institution.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

The institution does not provide any twinning / dual degree courses.

- 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:
- Range of Core / Elective options offered by the University and those opted by the College
- Choice Based Credit System and range of subject options
- Courses offered in modular form

- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and Courses
- Enrichment courses
 - Range of Core / Elective options offered by the College like- IPO, LIH, EDN, ORI
 - Choice Based Credit System N/A
 - Courses offered in modular form N/A
 - Credit transfer and accumulation facility N/A
 - \bullet Lateral and vertical mobility within and across programmes and courses- $N\!/A$
 - Enrichment courses N/A.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The institution does not provide any self-financed programmes.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The Institution is making all efforts to provide additional skill oriented programmes, relevant to regional and global employment markets. Given below are some of them:

Arrangements are made to offer free job oriented training programmes. Skill / Personality Development programmes for the students through external agencies. The Institute provides ample scope for **ICT** knowledge to every student, through moderately equipped **ICT** center and instructor.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses / combination of their choice; If 'yes', how does the institution take advantage of such provision for the benefit of students?

The Institute conducts distance mode course provided and guided by the Sambalpur University. (DDCE)

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

There is no scope for modification of curriculum as prescribed by the affiliating University. Still efforts are being made to ensure that the academic programme and objectives are integrated. Department seminars are organized which enrich the students knowledge. To make up the deficiencies the College supplements the University curriculum by focusing special attention upon Personality development, Group discussion. College also provides enrichment programme through professional external agency. At UG level, following the University guidelines the College offers two compulsory papers like 'Environmental Studies' and 'Indian Society & Culture'. The syllabus of these papers has been framed in such a way that students get fair idea about ecology, environment protection and Indian culture etc. that would help them in their future life.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

As has been stated earlier, the College strictly follows the syllabus designed by Sambalpur University. However, during the time of teaching, our faculty members enrich the syllabus content by their experience and expertise so that the students can gain knowledge, which would enable them to compete for jobs. For better comprehension of the subject power point presentations are adopted for teaching. Seminars and workshops are being organized regularly. In some cases capacity building programmes are also organized to keep the students aware of the Employment market. Seminars and workshops are regularly organized by the institution for capacity building and develop the ability of each student for better employability.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The co-education setup of the institution promotes gender equality. Grievance cell, as anti ragging, sexual harassment, inequality etc. are setup in the institution for monitoring such grievances.

The institution has prescribed course on environmental education, wherein the students are made aware of the effect of climate change. Special class are organized to make students aware and update their knowledge of Human Rights. The Institution has manageable ICT center for students and staff.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- moral and ethical values
- employable and life skills
- better career options
- community orientation
- ✓ Moral & Ethical values: The institution promotes holistic development of the students by engaging external spiritual organization for the purpose. The spiritual organization conducts classes on psychosocial topics, moral and ethics to lead a perfect human life. Yoga classes at regular basis held at the College campus to develop moral values among the students.

- ✓ Employable & Life skills: Being a general degree College, the College cannot ensure employability directly. However, the college takes help of external agencies to improve the employability skill of the students.
- ✓ **Better career options:** The College engages external agencies for enrichment of student's career option. Seminars held by different departments, engaging external guest faculties for enhancing the capability and understanding among students for scope of career options.
- ✓ **Community orientation:** The College has male & female NSS Units, Youth Red Cross and Red Ribbon Club by which the students are encouraged to participate in community-oriented programmes. Apart from special NSS camps in each Academic session, the College also organizes and participates at times Inter College NSS Camps.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Feedback from students about understanding subject taught, feedback from the Alumni during its annual meet and during faculty-alumni interactions and other stakeholders are obtained on special designed formats. These feedbacks are critically analyzed by the Academic Committee with IQAC and the substantive report is prepared thereafter. If required, it is implemented.

1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes?

The performance of the students in the Annual University examination is the bench mark for the Institute. The employability and the personality of our students ensure the success of our Faculty's endeavors in enrichment programmes. There is a positive trend year wise.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

IQAC of the institution sends an annual report to the University (through principal), after critically analyzing the feedback collected from all stakeholders on design and development of the course curriculum.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The feedback from every stakeholder is collected on an elaborate format designed by the College for internal use. The feedback format also includes the stakeholder's opinion

regarding curriculum enrichment. From time to time, the feedbacks are scrutinized by IQAC, and an annual report is prepared, after thorough discussion among the members of IQAC. The suggestions pertains to curriculum enrichment are forwarded to the affiliating University through the Principal, for consideration. Among these suggestions pertains to curriculum enrichment, certain suggestion befitting for the institution are implemented accordingly.

1.4.3 How many new programmes /courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

The Institution introduce Hons course for different subject like Political Science, History previously introduced Odia and Education as per the demand of the students.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The admission process is controlled directly by Education Department Government of Odisha through 'SAMS' online process.

- 2.1.2 Explain in detail the criteria adopted and process of admission (Example)
- (i) merit
- (ii) common admission test conducted by state agencies and national agencies
- (iii) combination of merit and entrance test or merit, entrance test and interview
- (iv) Any other. To various programmes of the Institution.

Please refer to the above answer of 2.1.1

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city / district.

List of Colleges affiliated to Sambalpur University of the within the area of the Boudh district		nimum -off ma	, •	Maximum % cut-off marks		
Name of the College	B,A.	B.Sc.	B.Com	B,A.	B.Sc.	B.Com
Panchayat Degree	35%			74%		
College, Kantamal						
A.G.P. Degree	35%			63.50%		
College, Ghantapada						
B.P. College(+3),	47.83 %			64.63 %		
Boudh						
M.M. College, Baunsuni	35.67%			62.56%		

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

The student profiles of every new entrant are maintained by the Institution. The record shows a positive trend of more good students seeking admissions. Thereby student drop out and slow learner percentages has effectively gone down.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflectthe National commitment to diversity and inclusion SC/ST/OBC/Women/Differently abled/Economically weaker sections/Minority community/Any other

The detail tabulation of admitted students for the last 4 years reflects the Institution's commitment towards the National policies.

Academic Year →	20)15- 201	.6	20	14 - 201	5	20	013 - 20	014	2	012 - 20	13
Category	Total No. Admitt ed	No. Stude nts	%	Total No. Admitte d	No. Studen ts	0/0	Total No. Admit ted	No. Stud ents	0/0	Total No. Admi	No. studen ts	0/0
SC/ST	554	193	34.83	508	166	32.67	434	146	33.64	381	145	38.05
OBC	554	317	57.22	508	315	62.00	434	264	60.82	381	211	55.38
Women	554	192	34.65	508	243	47.83	434	140	32.25	381	126	33.07
Differently abled	554	01	0.18	508	01	0.19	434	02	0.46	381	02	0.52
Economically Weaker sections	554	240	43.32	508	230	45.27	434	180	41.47	381	158	41.46
Minority community	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Presently the admission is made through the SAMS process as directed by the Education department of Government of Odisha. During the recent year more students are inclined to take admission in our college, but we are undone as the seats are limited.

Programmes	Number of	Number of	Demand
UG	applications	Students admitted	Ratio
2015 - 2016	389	244	1: 0.60
2014 - 2015	310	225	1: 0.65
2013 - 2014	236	217	1: 1.60
2012 - 2013	179	132	1: 1.35

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The Institution have specialized arrangement for differently- able students. Wheel chair and ramp at every building of the Intuition are available for easy movement of the student. Helping hand is offered to these students at the Institution Library, Classroom, ICT center.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The institution conduct orientation programme of the new comer, where quiz/debate/essay competitions are performed to assess the knowledge standard of the new students.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add on / Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The college organizes orientation programme for the new students during their well-come ceremony. During this orientation programme the faculties assess the knowledge standard of the new students and categories them into three groups like good, average and poor learners. For average and poor learners special remedial classes are held during the academic session.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The Academic committee of the Institution prescribes special classroom training for holistic development of the students and staff regarding gender, environment awareness during every academic session. The College invites the members of Youva Shakti Gyatri, Prajapita Brahama Kumari Iswariya Viswa Vidyalaya etc. to deliver their speech among the students.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The academic committee of the institution identifies advance learners of each year. The group of such learners are offered special attention by the faculties for further enrichment of knowledge in total. The benefit and utility of library collections and the ICT center of the institution is well exposed to them. They are also encouraged to make paper presentation on different subjects during the seminar classes.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out(students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

Internal test both written and verbal are conducted by every department to analyze the comprehension ability of the students. The categories of average and poor learners are identified during the orientation programme held after admission. The academic committee of the college places these students under surveillance to ensure that the students are encouraged for every activities (curricular/ extracurricular) held during the academic session. The college has provision to help financially weaker section students by providing certain financial assistance from "poor boys fund".

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

On the onset of every academic calendar the Academic Committee of the Institution plans in details the course curriculum for every department, considering the availability of total working hours, teachers, visiting faculties etc for the year. The teaching plan for every department is also drawn accordingly. And to assess the status of the understanding of lesson taught during the month, an internal monthly test examination is held by each department. There after appropriate measures are taken by the faculty member for further better coaching practice.

2.3.2 How does IQAC contribute to improve the teaching – learning process?

After the formation of IQAC in the Institute, the feedback from different stakeholders on course curriculum is seriously introspected and implemented for the improvement of teaching – learning process. IQAC also analyses the evaluation report of monthly/quartely internal test conducted by the departments and suggests certain improvement measures to different departments.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

For interactive learning the faculties often organizes student seminars, teaching through Power Point Presentation, special Library utility coaching, outdoor class (excursion) related to course curriculum and lecture by external guest faculties.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life long learners and innovators?

The Vision of the Institution is to develop life-long learners. Therefore the Institution takes every available opportunity to encourage the learners to their full potentiality. Besides the efficient and effective class room teaching, the Institution adopts different means through Mentor – Mentees group, ICT classes, and Class room training regarding Library utility. The departments often conduct outdoor teaching to accustom and make the learners understand the scope and their social and environmental responsibilities and to make them life-long learners.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning – resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

At present the Institution is fully dependent of in house ICT center. Students are given special class to be acquainted to the Information and Communication Technology resource, beside computer knowledge. Faculty members often conduct class through Audiovisual means.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The faculty members update their subject knowledge through the help of Inter-net surfing and the available journals in the Library. They are also allowed to take part in state / national and university organized seminars to enrich their knowledge bank.

Students are directly exposed to advanced learning through the ICT center, Library collection, Seminars classes, and certain expert lectures by visiting Faculty.

2.3.7 Detail (process and the number of students/benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students? Detail on the academic, personal and psycho-social support and guidance services provided to students?

The academic guidance is fully taken care by the efficient team of faculty members. The personality and psychosocial support and guidance of the students are dealt while Mentor –

Mentees interaction. Above to this the Institution engages external peers groups for professional coaching to develop the personality and skill, guidance on psychosocial elevation of the students.

2.3.8 Provide details of innovative teaching approaches / methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The faculty members adopted innovative teaching approaches by adding ICT technology for teaching and organizing study tour of the students for their better understanding on their respective subjects.

2.3.9 How are library resources used to augment the teaching-learning process?

The Library of the Institute is quite adequately maintained with good collection of text and reference books, journals, magazines and other periodicals. The faculties and students are much benefitted for updating their knowledge. The Academic Committee has proposed special classroom training for student to every department about the utility and method of usage of Library collection.

Being a College of the rural area the Library of the Colleges offers a great service to increase the teaching learning process. As most of the students are financially week, they always depend upon the Library collections to enhance their knowledge. Each student has been provided with a Library card, which enables him or her to get books issued from the Library. Once two books are issued from the Library on an allotted day of the week they are allowed to keep those books with them for a week, which they can renew up to one more week. The students uses the Reading Room when they have no other option of getting more books and to refer the collections which are not for lending like journals, encyclopedia, news paper etc.

Further, the automation work of the Library has also been completed from which the students & teachers will be immensely benefitted.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

As of now, the Institute has faced no such challenges. However, in exigency the Institute is fully equipped to overcome the challenge through extra classes and with the help of external guest faculties.

2.3.11 How does the institute monitor and evaluate the quality of Teaching learning?

Primarily teaching quality is assessed by the outcome of the results of the students in University and Internal examinations. More over the feedback on Teacher Evaluation by Students to IQAC and the interaction between Mentor – Mentees are other means the

Institution evaluates the quality of teaching and learning.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teache	ers						
D.Sc. / D. Litt							
Ph. D						01	01
M.Phil.					03		03
PG					08		08
Temporary teache	ers						
Ph.D.							
M.Phil.							
PG							
Guest Faculty (Pa	rt Time)						
Ph.D.						01	01
M.Phil.							
PG					01		01

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Due to the rural location, the Institute faces great difficulties and over burdened with scarcity of qualified senior faculty. Add to this the Institute is unable to offer higher pay package for senior faculty. The Institute often takes the help of external guest faculties to meet this situation.

Name of the	Subject	No. of Classes taken during the year			
Faculty	Taught	2015 - 16	2014-15	2013-14	
Premananda Sahu	Pol. Science	80	80	80	
Bichitramanjari Tripathy	Odia	80	80	80	

- 2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.
- a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	
HRD programmes	
Orientation programmes	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / winter schools, workshops, etc.	

- b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning
- **▼** Teaching learning methods/approaches
- ▼ Handling new curriculum
- ▼ Content/knowledge management
- v Selection, development and use of enrichment materials
- Assessment
- Cross cutting issues
- ▼ Audio Visual Aids/multimedia
- ▼ OER's
- ▼ Teaching learning material development, selection and use

c)

- *Percentage of faculty Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
- *Participated in external Workshops / Seminars / Conferences recognized by national/international professional bodies
- *Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	Nil

HRD programmes	Nil
Orientation programmes	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / winter schools, workshops, etc.	Nil

a)

b)Teaching learning methods / approaches: The ICT center of the Institute plays a great role in this regard. The faculties by surfing inter- net upgrades their knowledge on newer methods of teaching process and even makes themselves aware about latest updates of their subject matter. The collections of reference, textbooks and journals of the Institute Library also provide much help to the faculties.

Handling new curriculum: The college has efficient, effective senior teachers who are capable enough to handle any change in curriculum if made by the University.

Content/knowledge management: The Institute encourages faculties to attain state or national level seminars/ workshops in regard to teaching learning process and to enrich their knowledge in this regards. College also organize seminars where external academicians are invited to share their experiences. Selection, development and use of enrichment materials: The Institute encourages and provides ample scope to the faculties for acquire newer methods of teaching and learning process. Presently the faculties are being vigorously exposed to upgrade their ICT knowledge with the available ICT center of the Institute. This will not only help them to acquire updated subject knowledge but simultaneously improve their teaching ability.

Assessment: The performances of the students in university and college internal examination are the basic means of assessing the teacher's quality.

Cross cutting issues: Certain cross cutting issues are not prescribed in the University academic curriculum except Environmental education. But the Institute enlighten the students about other cross cutting issues like Gender, Human Rights, Women Rights, Climate change, Effect of forestation, National Integration, Mass education, Drug Abuse, ICT education etc. are discussed and taught through Seminars, Debate and Essays competitions organized by the Institute.

Audio Visual Aids/multimedia: The Institute is yet to possess full fledge Audio Visual Aids/multimedia gadgets and system. Hence, the faculties depend on the available ICT center to prepare teaching materials by Power Point Presentation.

OER's (Open Educational Resources): Presently the Institute does not have any ORE's system.

Teaching learning material development, selection and use: The faculties often prepares power point presentation teaching materials with the help of ICT center of the Institute. The Library collection is also a big source for such activity.

c)

- i. Workshops/Seminars/Conferences organized by external professional agencies **None.**
- ii. Workshops / Seminars / Conferences recognized by national / international

- professional bodies: None.
- iii. Workshops / Seminars / Conferences conducted or recognized by professional agencies **None.**
- 24.3 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The Institution allows the faculties to take study leave for research, further studies, attending external Workshops / Seminars / Conferences/ publication of academic papers, organized by external professional agencies/ Universities or bodies.

- 2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance / achievement of the faculty.
- **2.4.5** Non of our faculty have received any award or recognition at the state, national or international.
- 2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching learning process?

Ans. The Mentor collects the feedback on Teacher Evaluation by Students from the Mentees on monthly basis. Then the Mentor puts his / her comments and forwards the same to the Principal. Principal with his comments pass on the feedback to IQAC, where the Coordinator scrutinizes the same and the final steps are taken at the IQAC general body meeting.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The evaluation adopted by the college is in line with the prescribed guide line of the university. The evaluation guide line is given in the Institution's annual calendar for every stakeholder. When ever any changes are incorporated for betterment, the same is displayed on the college notice board.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The Institute adopts University guideline of central evaluation for academic examinations at valuation zones. The internal monthly test papers are conducted by every department in VST pattern questions, so as to make the students acquainted to the final University examination. The Pre – test and Test examination answer papers are quite often evaluated through external examiners.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Ans. The Institute follows the total guide line as prescribed by the affiliating University through Central evaluation and examination system. The internal examination conducted by the Institution are also designed and evaluated in line with University. The results are display on notice board. Steps are taken for poor performers by encouraging them to sort out their difficulties by the mentor and other faculty members. If the student does not still changes, then his / her parents are called for intimation about the status.

2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

The Institution adopts assessment approaches by both formative and summative ways. The assessment process makes each and every students more competitive and adds high values towards academic and extra - curricular activity. During the Annual function, the Institution, declares 'Student of the year' in three disciplines, that is - 'Academic', 'Personality & Behavior' and in 'Extra - curricular activities'.

The assessment process is designed by the different committees of the Institution and executed with perfection by in - charge faculties, mentors evaluation from time to time during every academic session. The results of these assessments are published on the Institution notice board before the Annual function is held. The name of the 'Student of the year' is also published on the following year Institution calendar and Magazine, for information of every stakeholder.

Academic

Written and practical internal tests. Seminars / Workshops / Debate / Class room interactions / Projects / Submission of Assignment/ participation in Essay, Debate, Quiz competitions. Overall attendance and conduct in classroom.

Personality & Behavior

Nation building activities like NSS, YRC; Behavior and mannerism, with friends, other fellow student's & teachers, Leadership & Organizing quality. Good & Outstanding habits,

Extra – curricular activities

Participation in Sports & Athletic meets. Participation in cultural Annual functions. Participation in other Co curricular activities of the Institution's different programs.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weight ages assigned for the overall development of students (weight age for behavioral aspects, independent learning, communication skills etc.

Please refer to the above answer (2.5.4) regarding the process of formative and summative assessment adopted by the Institution, has much improved the standard of the students both academically and their employability. The tables given below speak about the success rate of our efforts.

Academic year	Sanction	Total	Total	Total	% of
	strength	enrollment	students	Pass out	Pass
			appeared		out
2014-15 UG		•			
Arts	192	99	81	28	34.56
2013 -14 UG		•			
Arts	192	100	71	38	53.52
2012 -13 UG					
Arts	128	107	88	53	60.22
2011 -12 UG					
Arts	128	100	75	34	45.00

Year	Employed Within 1 year	Self employed /Entrepreneur	Pursuing Higher Studies
2014-15	09	10	09
2013-14	15	13	10
2012-13	25	10	18
2011-12	09	16	14

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

All stakeholders value the university certification very highly. The graduation certificates issued by the university enable the students for any higher studies and basic qualification for any standard job.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The redressal of grievances with reference to evaluation at college is based upon a single window solution mechanism. The subject teacher exhibits the answer scripts to the students in the class. Students can make queries regarding any doubt in evaluation. The teacher clarifies doubts with briefing to the students on the subject.

University examinations – With regard to university examinations, there is a mechanism adopted by the affiliating University for Redressal of grievances. Within a stipulated period after the announcement of the results, students can apply for revaluation. Whenever necessary, University makes arrangements for issue of photocopies of their answer scripts to the students after the announcement of results. This allows the students to consult competent faculty to ensure fairness of evaluation. Faculty and the Professor In Charge of the college examination Cell under instructions from Principal forwards applications for revaluation to the university and expedite the process for speedy redressal of grievances.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

At the onset of every academic session, the students and parents of the first year batch are briefed about the scope and prospect of each curriculum available at the Institution, through academic counseling. This counseling programme makes the students aware and help to decide their choice of subject. As the admission process is over, every department separately performs an introduction class to explain detailed syllabus of the programme and comprehend the prospect of the course and subject that are offered by the affiliating University.

2.6.2 Enumerate on how the institution monitors and communicates progress and performance of students through the duration of the course /programme? Provide an analysis of the students' results / achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes / courses offered.

The results of every examination conducted by the Institution are put up on the Notice board for student's awareness. The faculties scrutinize the results thoroughly and if found any drop in performance, then takes immediate measures to rectify the anomalies through class room interaction with the students. The University results for last four year are given below which depicts the student performance and learning outcomes. (Refer the Table given on Question No. 2.5.5.)

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

One of Vision for the Institution is to ensure and cultivate life - long learners. Hence the Institution takes utmost care and prudency in execution of teaching, learning and assessment process. These processes followed by the Institution are no more typical orthodox type. Very often the teaching, learning and assessment subjected to alteration and is updated as per the need of the time, by the Academic Committee, and the faculties' of different departments. The ultimate outcome of such vigorous action taken by the Institution is reflected in (2) tables given above as the answer to question no. 2.5.5. (Please refer above).

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The institutions' mission is student centric process; hence, the institution is completely focused on the socio economic status of the pass out. The institution develops the students so that they are competent enough to face the changing job scenario. Students are acquainted with proper ICT knowledge, special counseling classes are imparted for competitive preparedness and job prospects, scope of further studies and entrepreneurship.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The students' academic performance and learning outcomes are gathered by conventional method, eg. The Institution's Internal examinations, class room interactions, performance of paper presentation in seminar classes, workshops and University examination results. Assessment of such examination based result and keen observation of the faculties open up the areas which should be repaired, addressed or explored. Then a decision is taken by the Academic Committee, in the dimension of providing extra-coaching, remedial class, enhanced study support facility from library, personal interaction with the concerned faculties, etc

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The institution monitors and ensures the achievement of learning system from:

- 1. The students' classroom interactions, assignment completion and conduct.
- **2.** The academic result of formative exams conducted by the Institution and finally the University examinations.
- 3. Participatory ability of students in seminars, GDs, Workshops, etc.
- **4.** Student attendance percentage to academic sessions, library transaction report.
- **5.** Students' participation in co-curricular activities.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

The assessment result and evaluation outcome of student's performance is seriously introspected by every faculty for attaching special importance in the development of learning objective and planning. Accordingly, remedial measures are taken through extra classes, seminars and acquainting students to perfect exposure of library collections and better comprehension of the subject.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency /organization?

The college has no recognized research centre of the affiliating University or any other agency/ organization.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The Institute does not have any research committee.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

If the College has research committee, then the answer can be made as given below; or else it can be stated that college has provision for research facility.

Autonomy to the Principal Investigator — The Institution provides autonomy to the principal Investigator to carry out and complete research work without any intervention from outside.

Timely availability or release of resources – The fund once received from the funding agencies, like UGC, Government Departments, etc is released to the principal investigator with all possible speed to carry out the work.

Adequate infrastructure and human resources- The College has adequate infrastructural facility in term of ICT support, computer lab, library facility, etc to support research work.

Time-off, reduced teaching load ,special leave etc. to teachers

The College is committed to reduce teaching load on the Principal Investigator and to allow him/her special leaves for the purpose as per norms and provisions of the Education Dept. of State government and UGC. Substitute teachers are appointed for engagement of classes. Teachers opting for research work are encouraged by the administration and their classes are adjusted by functional alternatives.

Support in terms of technology and information needs – Yes, the College can provide technological support like, FAX, photo copy. Scan, etc and ICT based computer lab. The library also supports the research work with Reference Division and Bibliographic services

Support in terms of technology and information needs – Yes, the College can provide technological support like, FAX, photo copy. Scan, etc and ICT based computer lab. The library also supports the research work with Reference Division and Bibliographic services.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Seminars and symposia are held regularly to encourage the students for the need of research. Eminent Educationists are invited to promote research culture and develop scientific temper among the students as well as teachers.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual / collaborative research activity, etc.

If any active research is being conducted by the College then the answer can be as follows. In the current academic session 01 numbers of faculties has applied for minor research project to UGC.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and

Sl.No	Organizing	TOPIC	Date
	Department		
1.	RGNIYD	Youth Connect Programme for SC students	08.02.2015
2.	OSDMA	Disaster management	09.10.2014
3.	Deptt. Of Youth Service	Active Citizenship Pragramme.	12.11.2014 27.02.2014
4			

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

No such Research Paper topic published by faculty members.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

SI.	Name & designation of	Topic of discussion	Organising	Date
No.	the Guest speaker		Department	
1	Sri Adityaswar Mishra	Role of Mass Media for	Pol.Sc	08.02.2015
	Special Correspondence	Nation Building.		
	The DHARITRI News			
	Paper			
2	Sri Sourabha Khamari	Relevance of Odia Literature	Odia	08.02.2015
	Asst.Prof. Deptt.Of Odia	in modern era.		
3	Dr. Priyalata Jena	Environmental pollution with	English	08.02.2015
	Prof. in Chemistry	Spl. Reference to water		
	,	pollution		
4	Dr.Krupasindhu Padhan	Economic opportunities for	Education	08.02.2015
	Prof. in Economic	marginalize and		
		disadvantaged youth		
5	SriMudhsudan Pradhan	Utilization of Right to	Pol.Sc	08.02.2015
	Sr. Advocate	Information Act-2005		

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The Institution has not provided sabbatical leave for research activity.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness / advocating / transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Our college is actively undertaking awareness programmes on rural development by the students and some faculty members.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

There is no specific Research fund provided either by the institution or by the state government since it is an under-graduate Institution where the scope of research is very limited. However, the financial assistance for research activities is open for the college to receive from UGC. Once approved by UGC, the members of staff undertake research work as per the guideline of UGC, and the moment funds received by the college from UGC for MRP immediately it disbursed to the concerned faculty members who has under taken the MRP.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision to provide seed money by the institution for research work.

3.2.3 What are the financial provisions made available to support student research projects by students?

No financial provision is made available to support student research projects.

3.2.4 . How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

In order to translate the mission statement of the Institution, the Seminars conducted by different Departments act as the Departmental Research Cell, ensuring research endeavor of different Departments and fostering Inter-Departmental Research activities. Examples: Different Department students and teachers accompany the NSS and YRC-RRC Unit of the college to conducts village/ rural camps on health / education / environment / energy conservation etc. These programmes provide opportunities for inter-disciplinary research. Cite details of two or three such camps.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution ensures optimal use of various equipments and research facilities by its staff and students. After the completion of every MRP,

Instruments are returned to the college and made available for future research activities.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details. The Institution has not received any financial benefits from LICC and other institution for the

The Institution has not received any financial benefits from UGC and other institution for the development of research facilities.

No such research programme has been conducted by the faculty of the institution.

FINANCE FOR DEVELOPING RESEARCH FACILITIES FROM UGC (FUNDS & PURPOSE)					
Plan/ Year	Grant received	Research Facility developed			
Xth Plan					
XIth Plan					
XIIth Plan					

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

One of our faculty member have applied for minor project but have not availed yet.

Nature of the Project	Duration Year From	Title of the project	the the	Total grant	Total	
Troject	To			Sanctioned	Received	grant received till date
Minor projects						
Major projects						
Interdisciplina						
ry projects						
Industry						
sponsored						
Students'						
research						
projects						
Any other						
(specify)						

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The institution has limited research facilities available for the students. However, the institution has inject the spirit of scientific temper, artistic values and research motivation among the students by organizing Seminars, Group Discussions, Public addresses, Designing mural and extra-mural for social awareness on different topics,

The institution has developed a Research Committee to promote, assist and to cooperate the research scholars. The facilities available for the purpose are autonomy to researchers, timely availability or release of resources, adequate infrastructure and human resources, like ICT support, computer lab, library and reading room facility, etc. Time-off, reduced teaching load, special leave etc. and Support in terms of technology and information needs.

3.3.2 What are the institutional strategies for planning upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institution takes measures to upgrade the library collection and ICT facility, purchase advanced laboratory equipments each year to cater to the need of researchers.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If yes, what are the instruments/ facilities created during the last four years?

The institution has not received any special assistance from the industry or other beneficiary agency.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

No such facilities are available.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The library remains open from 10AM to 4.30PM in the working days and 10am to 12noon in the holidays for the students and research scholars to refer to the books and journals for their research activities.

The laboratory facility and computer with internet facility are also provided to the researchers in the off hour of the working days and also in holidays.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

Collaborative research facilities has not develop or created by the research institute in the college, however the college facilitate the researchers for optimal use of its existing equipments and research facilities like the Library Loan Counter, Reference Division, Reading Room, Faculty Study Centre, etc The Computer Lab, apart from syllabus-based experiments is explicitly used for e searching by students and faculties, rendering reference services to research scholars. These facilities for the research scholars also remain open for three hours on some notified days during the summer and Puja vacations.

3.4 Research Publications and Awards

- 3.4.1 Highlight the major research achievements of the staff and students in terms of
 - * Patents obtained and filed (process and product)
 - * Original research contributing to product improvement
 - * Research studies or surveys benefiting the community or improving the services
 - * Research inputs contributing to new initiatives and social development

None of the staff or students of the Institution ever done any major research as stated in the above question.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No, the Institution does not publish or collaborate in publication of any research journals.

- 3.4.3 Give details of publications by the faculty and students:
 - * Publication per faculty
 - * Number of papers published by faculty and students in peer reviewed journals (national / international)
 - * Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index

None of our faculty's has ever had any contribution to any such publication.

3.4.4 Provide details (if any) of research awards received by the faculty recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally incentives given to faculty for receiving state, national and international recognitions for research contributions.

Ans. No.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute industry interface?

The location of the Institute is a great disadvantage for institute-industry- interface. Moreover, the subjects studied in the Institute are non-technical.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Faculties of Science, Education Department and Physical Trainer of the College provides free consultancy to the nearby colleges and schools to conduct science exhibitions, conduct annual sports and games, etc.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The institution encourage its staff to utilize their expertise and available facilities for consultancy services and sanction them leaves (if required) when their services are honorary and a part of the Nation Building Programmes.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The consultancy services are provided by the staff members as the employee of the college and normally these services are provided on honorary basis. So no revenue is generated from these consultancy services. The broad areas where the major consultancy services are provided include Social work, Health care and Cultural activities.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved Institution) and its use for institutional development?

The staffs of the Institution provide honorary consultancy service. no income is generated there on, which can be utilized for the purpose of Institutional development.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institution promote Institution-neighborhood-community network by utilizing the service of the College units like NSS, YRC-RRC. The students and staff members are often engaged in various awareness programmes conducted at nearby localities (villages and hamlets) relating to socio-economic reforms, religious-cultural importance, value of literacy, environmental cleanliness - like proper sanitation, plantation etc.

Above to this the students & staffs organize annual blood donation and health checkup camp with the help of local people from the neighboring villages.

Volunteer activists of NSS unit of the College rendered commendable services during local fairs and festivals.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The institution in the beginning of each academic session selects and enrolls the volunteers of NSS, YRC etc units and the teachers-in-charge of these units maintain the record of accomplishment of the social activities performed. Volunteers participate in the abovementioned (in question 3.6.1) activities, which helps them to become a good citizen as well as promote the citizenship role.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The Feedbacks mechanism adopted by the College is very much transparent and pragmatic. These feedbacks collected from every stakeholder reflect the overall perception of the Institution. If any substantial suggestions received from any stakeholder, the Institute's IQAC adopts the same after passing it through general meeting.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

In each academic year the list of extension and outreach programmes are planned and executed. We organize health awareness, tree plantation, blood donations, yoga meditation etc. These programs help our students to enrich their body and mind, inculcate the spirit of service towards society.

The following table shows the budgetary allocation.

Year	Blood Donation (In rupees)	Aids Awareness (In rupees)	Plantation (In rupees)	Yoga camp	Relief for Natural calamity affected area
2014-15			1500.00		Contributed by Staff & Students
2013-14		1000.00	1500.00		Contributed by Staff & Students
2012-13	2250.00	1000.00	1500.00		
2011-12	2050.00	1000.00	1500.00		

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

The Institution encourages and promotes every student to play distinctive role by participating in the extension activities/ programmes.

Conduct different Nation building programmes and socially productive work in the nearby localities, examples:

Social forestry in the nearby villages, plantation inside the college campus, programmes on Literacy awareness, AIDS awareness, Communal harmony, Environmental awareness, Nutrition and Sanitation are organized through rallies, street act, lectures', etc.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The College has under taken several social work and survey by going different villages and have made survey, meeting with different section of the people.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The outcomes of the extension activities undertaken by the students of the College are very much prevalent in the College setup. The college shoulders the responsibility to ensure social justice and to empower the college students who hails from the vulnerable section of the

society. The student strength of our College speaks about the same; the student strength of 2014-15 is 554.

Number of female students: 317/554 Percentage: 57.22% Number of SC/ST/ OBC etc.: 510/554 Percentage: 92.05% Number of Under-privileged section: 240/554 Percentage: 43.32%

As against the above stated figures the College ensures that the annual drop out are the least (4 % of drop out)

The percentage of pass out from these categories of students is also remarkable (give 34.57 %)

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

In the extension activities and programmes organized by the Institution mainly emphasis on the involvement of the local community. It tries to make the community aware of several Government schemes and how to tackle social problems and lead a better life. To ensure the participation of the community, the activities and programmes are repeated time and again at the same locality. These repeat visits create certain enthusiasm among the community.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The students and faculties actively participated in the functions and programmes of the local institutions. The Physical Education and Training helps the neighboring schools in

conducting their athletic meets and competitions. (The volunteer-activists of NSS-YRC of College unit have participated in an inter-college camp.)

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Certificate has been received by the students and staff by conducting blood donation camp.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Since the College is situated at remote rural area there is no efficient and bigger Laboratories, Institutes and Industry nearby for research activities. Our teachers and students have no scope for collaboration with any other institute.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/ Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The Institute does not have any opportunity for such joint ventures.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology / placement services etc.

Yet to receive any such external support. However, the College is trying for such support from external source.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

None.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

- a. Curriculum development/enrichment.
- b. Internship/On-the-job training.
- c. Summer placement.
- d. Faculty exchange and professional development.
- e. Research
- f. Consultancy
- g. Extension
- h. Publication
- i. Student Placement
- j. Twinning programmers
- k. Introduction of new courses
- 1. Student exchange
- m. Any other

The College is yet to make such MoUs or agreements with any external organization.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

College proposes to constitute a committee with some staff and alumni to establish linkage and collaboration with institutions in the state.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- **★** For fruitful teaching and learning of the students and to keep pace with academic growth the College regularly makes efforts for creation and enhancement of infrastructure.
- ★ The College has developed the minimum required infrastructural facilities and has provided latest teaching learning tools to different departments funded by the UGC. MLA/MP's LAD fund and development fee collected from the students are utilized to enhance the infrastructure and provide academic facilities to the students. More number of books, journals, computers, improved laboratory equipments, reading materials, sports items and others are purchased for the purpose.
- ★ The construction work for UGC funded (Special Grant) computer laboratory and purchase of 50KV Generator set, LED TV, LCD Projector, Xerox machine has been purchased and development of sports infrastructure are under progress.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

No. of Class Rooms
 Computer laboratories
 Seminar Room with LCD projector
 No. of Halls (For Class)
 Library / Reading Rooms
 102+03=05
 01
 103
 104 + 01

b) Extra -curricular activities - sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skillsdevelopment, yoga, health and hygiene etc.

1.	NSS, YRC	: 01
2.	College Canteen	: 01
3.	Electric Transformer	: Nil
4.	Athletic Room	: 01
5.	Play Ground	: 01
6.	DG set, 50 KVA	: 01

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The available infrastructure is in line with the academic growth and the College takes steps to optimally utilize the same (include those which are relevant to the College).

- ★ The library reading room is open to students, and staff members. It remains open from 10.00 AM to 4.30 PM on every working day.
- ★ The open play ground is also used by the College and as well as government administration and other agencies, if required. The students of the College regularly practice different games in the College play ground.
- ★ The students and the teachers utilize the computer lab. and internet facilities available in the College as an when required, with the permission of Lab.- in Charge.
- ★ The Examination Halls and lecture theatres are used for holding of Classes, Examinations, Conferences, Meetings and National Seminars.
- **★** The Master Plan of the College is enclosed and the College plans. (*Please see Annexure*)

The amount spent during last four years-

Years	Funding Agency	Construction specific	Amount received	Amount utilized
2014-15	DHE Govt. Odisha	Const. of addl. Class room	-///	
2013-14	DHE Govt. Odisha	Const. of addl. Class room	6,00,000/-	6,00,000/-
2012-13	WODC	Const. of Auditorium and Library	Amount utilize Kantamal Block	•
	WODC	Const. of Library	Amount utilize Kantamal Block	•

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The existing infrastructure of the College is utilized by all including the students with physical disabilities. Maximum care is taken by the administration to accommodate the students with physical disabilities in ground floor while allotting the classes. Priority is given to such type of students in the library, laboratory, computer lab and other centers. Ramps have been constructed inside the college campus and walkup accessories are provided to physically disable students.

4.1.5 Give details on the residential facility and various provisions available within them:

- * Hostel Facility Accommodation available
- * Recreational facilities, gymnasium, yoga center, etc.
- * Computer facility including access to internet in hostel
- * Facilities for medical emergencies
- * Library facility in the hostels
- * Internet and Wi-Fi facility
- * Recreational facility-common room with audio-visual equipments
- * Available residential facility for the staff and occupancy
- * Constant supply of safe drinking water
- Security
- * Recreational facilities: Carom for girls' common room.
- ★ Computer facility: Presently the institute has full-fledged computer lab. With internet accessibility via *Wi-Fi connection* for every students and staffs at the college premises only.

- ★ Facilities for medical emergencies: The institution avails the facilities of government health center during emergency. The health center is approximately 0.5 K.M. from the college.
- **★** Library facility: The heavily stocked library is situated within the institution campus.
- **★** Safe drinking water Safe-purified drinking water facilities is avail at institution premise.
- **★** Security: Proper Security is available for College premises.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The institution has provision for monthly health check up by qualified physician for both staffs and students at the institution premises.

4.1.7 Give details of the Common Facilities available on the campus -spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Details of some of the items of the question are answered on question no. 4.1.5. The institution has fully functional units for IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance Unit, Placement Unit, and Canteen.

4.2 <u>Library as a Learning Resource</u>

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The institute has an advisory committee, which comprises of all Head of Departments, Librarian and Principal. Library has a specious reading room for all visiting members (students/ staffs) and the collection is adequate.

- 4.2.2 Provide details of the following:
- > Total area of the library (in Sq. Mts.)
- > Total seating capacity
- Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
- Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
- **★** Total area of the library: **1500 Sq. Feet.**
- **★** Total seating capacity: **60 nos.**
- **★** Working hours (on working days, before examination days: **10am to 4pm**.

★ Layout of the library: individual reading carrels - 01, lounge area for browsing and relaxed reading - 01, IT zone for accessing e-resources - 01.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Answer for 4.2.3

	201	2011-12		2012-13		2013 - 2014		2014 - 2015	
Library	Number	Total	Number	Total	Number	Total	Number	Total	
Collection		Cost		Cost		Cost		Cost	
Text books	704	80,849/-	40	8500/-					
Reference	477	92,463/-			118	19,268/			
Books		,				-			
Journals	60	5000/-	150	10,500/-			1137	40,659/-	
Periodicals									
e-resources	20	4000/-	10	2000/-					
Any other	89	26,130/-	82	3500/-	82	10,000/-			
(specify)						,			

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

OPAC (Online Public Assesses Catalog)

Electronic Resource Management package for e-journals

Federated searching tools to search articles in multiple databases

Library Website

In-house/remote access to e-publications

Library automation

Total number of computers for public access

Total numbers of printers for public access

Internet band width / speed □ 2mbp □	■ 100mbp	• 1gb
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Institutional Repository

Content management system for e-learning

Participation in Resource sharing networks / consortia (like Inflibnet)

OPAC (Online Public Assesses Catalog): No

Electronic Resource Management package for e-journals: No

Federated searching tools to search articles in multiple databases: No

Library Website: No.

In-house/remote access to e-publications: No

Library automation: On process.

Total number of computers for public access: **01** Total numbers of printers for public access: **01**

Internet band width / speed	2mbp	V	100mbp		1gb
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Institutional Repository: Yes

Content management system for e-learning: No

Participation in Resource sharing networks / consortia (like Inflibnet): No

Presently the institution library avails ICT facility for maintaining records and enhances the knowledge of current publications published by different publishers.

4.2.5 Provide details on the following items:

- * Average number of walk-ins
- * Average number of books issued/returned
- * Ratio of library books to students enrolled
- * Average number of books added during last three years
- * Average number of login to opac (OPAC)
- * Average number of login to e-resources
- * Average number of e-resources downloaded/printed
- * Number of information literacy trainings organized
- * Details of "weeding out" of books and other materials
- \diamond Average number of walk-ins **110**
- ❖ Average number of books issued/returned 110 / 110
- Ratio of library books to students enrolled 1:11
- ❖ Average number of books added during last three years 610
- \diamond Average number of login to opac (OPAC) N/A
- ❖ Average number of login to e-resources − N/A
- ❖ Average number of e-resources downloaded/printed − N/A
- **❖** Number of information literacy trainings organized − **College conduct information** literacy trainings twice a year.
- ❖ Details of "weeding out" of books and other materials 650

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts
- * Reference
- * Reprography
- * ILL (Inter Library Loan Service)
- * Information deployment and notification
- * Download
- * Printing
- * Reading list/ Bibliography compilation
- * In-house/remote access to e-resources
- * User Orientation and awareness
- * Assistance in searching Databases
- * INFLIBNET/IUC facilities

Answer for 4.2.6.

- **★** Manuscripts N/A.
- * Reference 2000
- Reprography N/A
- **★** ILL (Inter Library Loan Service) N/A.
- **Information deployment and notification** Information's are given to the students regarding use of library. Library has a separate notice board.
- **Download -** Topics are downloaded which are not available in the books.
- **Printing** Printing facilities are available.
- * Reading list/ Bibliography compilation Reading list Register available
- **★** In-house/remote access to e-resources N/A
- **User Orientation and awareness -** Orientation and awareness are done for the better use of library.
- **Assistance in searching Data bases N/A**
- **★** INFLIBNET / IUC facilities N/A

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The Library staffs helps the faculties & students in making search for required books, for lending and reading room purpose. Library staff s put up information of new collections and makes aware to the subscribers if they are defaulted in returning the books on Library notice board.

4.2.8 What are the special facilities offered by the library to the visually / physically challenged persons? Give details.

Special helping hands are provided by the Institution for serving visually / physically challenged persons for the Library purpose. Ramps are made for easy accessibility to the Library premise.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Suggestion from students & staff members are dropped in Feedback box at the Library premise. On monthly basis all the suggestion thus received are verified and analyzed by the Library committee and a report is prepared and forward to IQAC for further action and improvement

4.3 IT Infrastructure

- 4.3.1. Give details on the computing facility available (hardware and software) at the institution.
 - Number of computers with Configuration (provide actual number with exact configuration of each available system)
 - Computer-student ratio
 - Stand alone facility
 - LAN facility
 - Wifi facility
 - Licensed software
 - Number of nodes / computers with Internet facility
 - Any other
 - * Number of computers with Configuration: 31 Sets
 - **★** Computer-student ratio − 1:20
 - **★** Stand alone facility No
 - * LAN facility Yes
 - * Wi-fi facility Yes
 - * Licensed software Yes (Microsoft)
 - **★** Number of nodes / computers with Internet facility 31 Sets
 - * LCD Projector 02 nos., LED TV 03 nos., Xerox Machine 02 nos.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Internet facility is only available within the campus.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institution have moderate IT lab for the staff and students. The institution, desire to enhance and upgrade the presently available IT facilities, with in the campus.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Purchase details of Computers for last four years are given below;

Years	No. of computers procured during the year	Amount spent	No. of computers up gradated during the year	Amount spent
2011-12	15	5,79,226/-		
2012-13	10	4,09,900/-		
2013-14				
2014-15				-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

The teaching faculties most often use ICT resource for preparing teaching / learning materials, e.g. power point presentation learning materials. The students are made aware about internet surfing for study materials, opportunity and scope available globally.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

To make the learning process more active and interesting, the faculties are suggested to adopt class room teaching through the help of ICT, like developing power point presentation for lectures, to create more attractive teaching of the course through updated references available on internet. Institution provide a full time IT instructor to assists and pass on instructions to the students about ICT knowledge.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Answer for 4.3.7. No.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

Answer for 4.4.1. Details of expenditures incurred for maintenance and upkeep of infrastructure is given below;

Bud	get Allocation	2011 - 2012	2012 - 2013	2013- 2014	2014-2015
a.	Building	20,000.00		6,00,000.00	6,00,000.00
b.	Furniture			1,02,900.00	1,02,900.00
c.	Equipment	6,50,000.00	90,000.00	49,826.00	
d.	Computers	5,79,226.00	4,09,900.00		
e.	Vehicles				
f.	Any other				

4.4.2 What are the institutional mechanisms for maintenance and conservation of the infrastructure, facilities and equipment of the college?

College equipments are mostly maintained by the college technician, baring few equipments like water purifier, D.G. set etc are maintained by the Suppliers of those items. For the conservation of college buildings and furniture whenever required, college under takes tendering process from different contractors and thereafter engages the lowest bidder.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

College has annual maintenance contracts with technical suppliers for regular check up of the equipments.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The major sensitive equipments like voltage stabilizer, D.G. set, water purifier etc. are kept at safe easy accessibility locations in the college premises and are maintained through annual service contracts with the makers of these equipments.

4.4.5 Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

- ✓ The college has proposal to enhance the IT lab with more computer sets.
- ✓ Collection of journals should be increased by at list 2 to 3 international publication.
- ✓ The college has also plan of setting up solar power unit for uninterrupted power supply to IT lab. and office premises.
- ✓ To enhance the sports facility the college intends' to set up a stadium.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

College Calendar is published every year for the students, staff and other stakeholders, where the information about the college is vibrantly illustrated.

- **★** Comprehensive details of college history and about College Insignia.
- **★** College's VISION and MISSION.
- * About Colleges Administrative structure.
- **★** Introduction of all staff members (teaching and non-teaching).
- **★** About Academic curriculum followed by the College.
- ★ About different Rules and Regulations of the College (disciplinary, academic & administrative, Libary Rules).
- **★** About Admission process.
- **★** About different facilities / amenities available in the College.
- ***** Examination and other assessment procedure followed by the College.

Many other details are printed in College Calendar.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Since economically weaker section among general category students do not receive any financial assistances. Hence, the Governing Body of the college has decided to provide free studentship to 10% of these financially poor students from the general category.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

The details of such financial assistance from state government, central government and other national agencies are given blow:

Year	2015-16		2014-15		2013-14		2012-13	
	From State/	From	From	From	From	From	From	From
	Central Govt.	Other	State/	Other	State/	Other	State/	Other
		National	Central	National	Central	National	Central	National
		Agency	Govt.	Agency	Govt.	Agency	Govt.	Agency
SC	15.42 %	-	16.00%	-	18.35%	-	17.00%	-
ST	08.00%	-	06.00%	_	08.00%	-	05.00%	-
OBC	09.48%	-	05.03%	-	03.00%	-	01.20%	-
GEN	-	-	-	-	-	-	-	-

5.1.4 What are the specific support services/facilities available for

- * Students from SC/ST, OBC and economically weaker sections
- * Students with physical disabilities
- * Overseas students
- * Students to participate in various competitions/National and International
- * Medical assistance to students: health centre, health insurance etc.
- * Organizing coaching classes for competitive exams
- * Skill development (spoken English, computer literacy, etc.,)
- * Support for "slow learners"
- * Exposures of students to other institution of higher learning/corporate/business house etc.
- * Publication of student magazines

Students from SC/ST,OBC and economically weaker sections

SC,ST students are given weight age at the time of admission. They along with economically backward students are awarded scholarship by various agencies, Remedial coaching classes are held for improving their academic standard.

Students with physical disabilities

Students with physical disabilities are given weight age at the time of Admission. Remedial coaching classes are held for improving their academic standard. Ramp facility is also provided by the college.

Overseas students

Overseas students are not admitted in the college

Students to participate in various competitions National and International

By engaging extra-classes, staff-members give tips & encouragement to Students for participating in various competitions. Some students of the college receive awards in competitions.

Medical assistance to students, health care, health insurance etc.

Immediate medical services are available in the nearby Community Health Centre(CHC).

Organising coaching classes for competitive exams

Career Counseling tips are given to students by senior faculty member to prepare them for various competitive examinations & Interviews.

Skill development (spoken English, computer literacy etc.)

Extra classes are taken by some staff-members to enhance the communicative skill of students in English. Computer & internet facilities are available in the college for the students.

Support for "slow learners"

Faculty-members engage extra classes for slow learners. Such students have the liberty to consult the faculties for clarification of doubts & better understanding. Simplified study materials are provided to them.

Exposure of students to other institution of higher learning/corporate/ business house etc.

Students of various departments go on study tours to places of historical importance to acquire practical knowledge & experience.

Publication of student magazines

In each academic year, college magazine is published in which the students give an expression to their literary enthusiasm and creative endeavors. In addition to this the college has the wall magazine

1.1.5. Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The institution invites experts and successful entrepreneurs to stimulate the students' interest for it and keep the students abreast of the recent entrepreneurial developments in the country. The Computer & Internet facilities available in the college, provides exposure to the new ideas and skill for entrepreneurs.

1.1.6 Enumerate the policies and strategies of the institution, which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc. additional academic support, flexibility in examinations, special dietary requirements, sports uniform and materials, any other

The broad policy of the college is maximum participation of maximum number. It is has been made almost mandatory for all students to have participation in minimum of three activities. This is ensured by routine interaction and encouragement by the Physical Trainer and through other student associations. College collects fees from students' foe promotion of sports, games and extracurricular activities and hosts such events regularly.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Since the college is an under graduate institution, hence the question is not applicable.

1.1.8. What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

In the beginning of each academic year, academic & personal counseling is done for the students to select their subjects and appropriate choice of their career. Doubt-clearing & Remedial-Coaching classes are held to improve their academic standard. College invites career counseling experts and spiritual groups for personal, career and psycho – social development of the students.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes, there is a career-counseling cell in the college to provide information through notice and display of bulletins and guidance to the students about various job opportunities. Many students have been selected for placement in defense services and other state services. The College subscribes Employment News and other employment periodicals for college Library.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, there is a grievance redresal cell consisting of a few senior members in this college. Since the college is ragging-free, peaceful and disciplined and the demands of the students are fulfilled in time, there is no grievance worth mentioning has been reported during the last four years.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

There is a cell to resolve issues pertaining to sexual harassment, as per the Hon'ble Supreme Court guidelines, but there has not been a single case reported so far.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Anti-ragging committee has been formed, but there is no report of any such incident in the college till now.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The college provides the following welfare schemes to the students

- UGC scholarship for SC, ST, OBC, SEBC and Minority Community.
- Post-metric scholarship to SC, ST, OBC by the State Government.
- Free-ship to the poor students.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, the alumni association has been registered and it renders help & cooperation to the college administration all the time. Especially on the college function. On several other occasions the alumni association plays vital roles. They contribute immensely through their involvement and inspiration to the students to be academically and morally good and responsible citizens in future. The feedbacks from the alumni association are given due weight-age by IQAC of the college.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression %	2014 -15	2013 - 14	2012 - 13	2011 -12
Higher Education UG to PG	32.14	26.31	33.96	41.17
Employed	32.14	39.47	47.16	26.47

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Answer for 5.2.2

Year/Course	Appeared	Passed	Percentage %
2014-15 Arts (Final Year)	81	28	34.57%
2014-15 Science (Final Year)	-	-	-
2013-14 Arts (Final Year)	71	38	53.52%
2013-14 Science (Final Year)	-	-	-
2012-13 Arts (Final Year)	88	53	60.22%
2012-13 Science (Final Year)	-	-	-
2011-12 Arts (Final Year)	75	34	45.33%
2011-12 Science (Final Year)	-	-	-

5.2.3 How does the institution facilitate student progression to higher level of education and / or towards employment?

The college facilitates student progression to higher level of education through its career counseling cell and various career counseling organizations, who are invited regularly to provide guidance and ideas relating to choosing careers after UG course. The students are frequently informed about various entrance tests for admission into PG courses and towards employment through notice circulated by the career counseling cell.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The group of students who are at risk of failure and drop out are kept under special surveillance of the Academic Committee. They are constantly offered special encouragement both academically and extracurricular activities so that they enjoy their academic career and forget dropping out. The academic performance of this group is assessed through Monthly Internal test as designed by the Academic Committee of the Institution.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The P.E.T. of the college organizes Sports and In-door and Out-door games and conducts the Annual Athletic Meet as per the schedule reflected in the academic calendar of the college. The range of Games and Sports includes, Football, Cricket, Volley ball, Badminton, kabadi, Kho-Kho, Carom, etc. The events menu of the Annual Athletic Meet, Comprises of, 100mtrs, 200mtrs, 400mtrs, 800mtrs, 1500mtrs, 3000mtrs Running race & relay race, High Jump,

Long jump, Triple Step Jump, Putting the Shot, Discus and Javelin throw, etc. The college has its own play ground.

The Cultural Committee of the College organizes the Annual cultural Competitions as per the schedule reflected in the academic calendar of the college, which includes Essay, Debate, Group discussion, Quiz, Song and Dance. On Annual day function of the College, students organize short dramas, one act play, solo and group dance and musical programmes.

The Service units of the College, like YRC-RRC, NSS, also organize programs like Plantation, Blood donation camps. College advocate for the mass participation in these programme. The college distributes certificates and prizes to the winners and volunteers, as selected by the jury members of the College.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Achievements in Sports : Our College Foot ball team participate in district level and University level tournament.

- * Achievements in YRC Unit: College YRC unit has participate in different Blood donation camp organized by district level and state level camp.
- * Achievements in NSS Unit: College NSS unit has participate in inter college NSS programme during summer and winter camp.
- * Achievements in Drama (Cultural activities): Student of the college didn't in any drama and any cultural activity.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The college has the provision of collecting feedback both written and verbal, from the all stakeholders on specific formats. The IQAC and other committees critically scrutinize these feedbacks. Suggestions are very often taken from the alumni association to improve the performance and quality of the institutional provisions.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications / materials brought out by the students during the previous four academic sessions.

The College invites and encourages creative responses from the students in the shape of articles, messages, slogans, quotations, posters, paintings etc. These are then published in Annual College Magazine and Wall Magazine.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The institute has the provision for a Students' Union Nominated and other Societies. The office bearers of the respective bodies are nominated through a smooth, fair and democratic process. These bodies shoulder the responsibility of organizing meetings, various competitions and put forth the demands of the students' community before the college administration through their

Advisor(s). Being the common platform of the college students, it plays a very significant role for the healthy academic growth of the institution. The fund for the purpose is raised by realizing collections from each college students, at the time of admission and re-admission.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The student representatives are there in the anti-ragging cell, Sexual harassment cell, grievance redressal cell, Internal Quality Assurance Cell, Students' Union and other Societies of the students.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The institution seeks the cooperation and valuable suggestions of the members of the alumni association and former faculty for the all-round development of the college. They are invited to the college on various occasions such as the college foundation day, Annual day, Academic Conferences and Seminars organized by different departments.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION

To provide opportunities in the rural area for effective dissemination of knowledge, which aims to create and disseminate an atmosphere of learning and high academic, professional, ethical and ecological standard in which learners can gain knowledge and skills encompassing a wide range of disciplines. This will result in multidimensional personality development of the learners and will enable them to fulfill the needs of industry and the community at large.

MISSION

- § Continuous efforts to impact learner's knowledge and skills that is relevant to the demands of the changing times.
- § Provide learner-centric academic and personal enrichment opportunities.
- § Support curricular training with co-curricular and extracurricular activities aimed at building the overall personality of the learners.
- § To instill confidence and leave dignified better life.
- § To inculcate spiritual values, moral conduct and excellent academic performance.
- § To create human potential & scientific tempo within the learners.
- § To train the youth for vocation & self-employment.
- * The institution provides valuable higher education within the reach of the rural vouth.
- * The institution promotes global level competencies among the students for better employability and strong base for higher education standard.
- * Beside academic values, the institution produces ideal citizens and holistic personnel, caring for self, society and the nation.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The institution is controlled by an nominated governing body as per the Government's rules and regulations. The principal of the institution is a Ex-officio Secretary of the G.B. Quality policy and plans are discussed among the faculty members by the principal, in an annual meeting for the year. In this meeting, the final report of IQAC based on the feedback collected from different stakeholders adds strength in making quality policy and plans for the institution. Thus decided in the meeting are finally implemented for improvements of the institution quality.

6.1.3 What is the involvement of the leadership in ensuring:

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change
 - 1. To provide affordable value based quality education with an eye on all round development of the students.
 - 2. To supplement the policy statement, the management decides action plan during annual general staff meeting and are implemented accordingly.
 - 3. Both verbal and written feedbacks on every aspect are collected from all stakeholders. Proper weight age is given to these suggestions.
 - 4. The designed strategic plans most often bring about culture of excellence, organizational change and development largely.

6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

Management committee meetings are regularly to discuss plans for the development of the institution. Heads of departments meeting are held to review academic programme and other activities of the department. That apart, staff council meetings are held to invite suggestion from the staff members. Committees formed to look into the different aspects of administration meet regularly to ensure effective implementation.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The top management entrusts the Heads of the Departments to carry out the academic activities in the College keeping in mind the goals and objectives of the institution. There is an academic bursar to look after the day to day academic activities of the Institution as a whole and to ensure the implementation of the latest teaching learning tools in the class room teaching and to conduct state and national level seminars and to conduct examinations. There is also administrative bursar, a library committee, an examination committee and an admission committee to help the academic process.

6.1.6 How does the college groom leadership at various levels?

- ➤ The members of the staff are entrusted leadership responsibility being head of different committees in the College.
- ➤ The administrative, academic & accounts bursars help the college administration discharging the responsibilities assigned to them.
- > Students are often entrusted with different college duties, where in they are made to prove their leadership quality (NSS and YRC camp, cultural and sports activities, organizing seminars and different competition among students).

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The institution's basic culture is decentralized governance, strong believer of team performance. The annual plan as designed during the previous year is implemented and entrusted to different staff members. No overlapping and interference in duties entrusted to different staffs' occurs in execution. However, a strong achievement report is in place to monitor the performance.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

All the members of staff are assigned with different extracurricular duties for the smooth functioning of the College administration and all work with team spirit and coordination. These are mostly observed in the celebration of College Foundation Day, the national days, athletic meet, annual drama, annual functions, students' elections, examinations, conferences, seminars, workshops and others.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

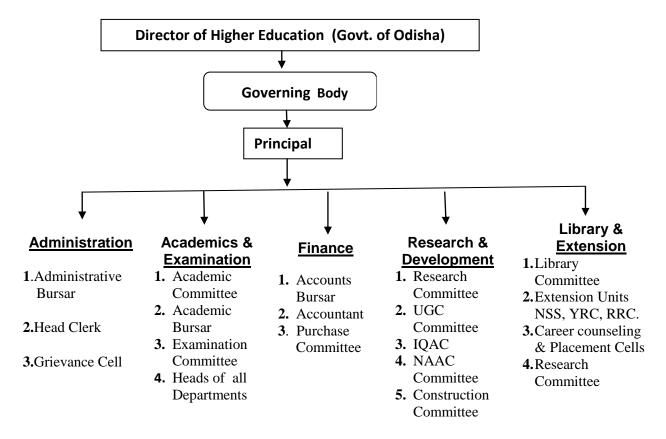
The quality policy of the institution is clearly stated in the vision statement of the College, steps are taken by the institution to deploy these in regular schedule. Regular review is done through different meeting of office bearers.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The annual development plan and programme are perfectly in line with the vision of the institution. The perspective plan of the institution is to match global standard of education. Keeping in mind this perspective plan, the annual plan and programme are drawn accordingly. Our endeavor is gradually inching towards the achievement.

6.2.3 Describe the internal organizational structure and decision making processes.

6.2.3 The institution has setup different committees (e.g. academic, counseling, athletic, cultural, library, student's and staff's grievances, infrastructure development and above to it IQAC) for handling different issues relating to proper functioning of the institution. No decision is an individual decision for the institution. Every decision taken are finally passed by the governing body of the institution. The principal through staff members implements the same.



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction

Teaching & Learning: The faculty members are encouraged to adopt newer technique in teaching process. Often teachers attain seminars, workshops and orientation programmes whenever organized at university/ state/ national for the development of their knowledge and practice.

Research & Development: The institution helps the faculty for enrolling themselves to Minor/ Major Research project whenever declared by UGC and other external bodies.

Community engagement: The institution develops community linkage through NSS, YRC and RRC unit. These units organize camps relating towards community awareness and development programmes at different localities.

Human resource management: The institution's management takes utmost care in creating a congenial, supportive atmosphere among every staff and students. The culture is so established that enables every person to put hundred percent efforts in making an ideal institution.

Industry interaction: The opportunity of industry interaction is very remote due to location of the institution.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Head of the institution follows the guidelines, rules and regulations being prescribed by the government and complies all the letters of government and other agencies. The records, registers and relevant documents are produced as and when necessary for review and the suggestions are taken care of. The Parents and all stake holders convey their ideas regarding running of the institution through. Action is taken accordingly for improvement if necessary.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management always encourages and supports the members of the staff to improve their efficiency, so that there will be quality improvement of the institution. The members are encouraged to do research, publish articles, participate in conferences and act as Resource Person, Juries, Conveners, Patrons, Editors to earn name and fame for the institution.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

For the improvement of the institution the management passed the following resolutions in the meetings last year.

- Conducting special classes for students to achieve better results
- Invite more number of academicians to brief up students on and about career guidance.
- Personality development programmes and mock interviews for the final year students. All the above resolutions taken by the management are fully implemented.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

The scope for autonomy of the institution is presently remote.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The grievances/complaints of the students are promptly attended by the Grievance Redressal Cell of the College. Normally the grievances of the students are related with temporary infrastructural inadequacy and the same are immediately taken care of. There is no internal disturbance among the students. The grievances of the Parents are heard by the Principal and Administrative Bursar and immediately resolved.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

During last four years no such unto wards incidences has occurred and no court cases has been filed against the Institution.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The Institution is heavily depend on the feedbacks from every stakeholder for development on every aspect. Feedbacks from students in written or verbal are thoroughly scrutinized and consider for implementation by IQAC and different Committees of the Institution. Students provide feedbacks on every aspects for development of the Institution, from teachers' performance to availability of student's facilities within the campus.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The college takes utmost care in the field of professional development of the teaching and non-teaching staff. Following efforts are in action to improve the professional development of the teaching and non-teaching staff.

- In the staff council meetings and the staff meetings, besides debate and discussions on general issues one of the faculty member / non-teaching member gives talk on one topic of his interest/on the managerial field.
- Department is asked to organize own in house seminars / state and national seminars.
- Faculties are encouraged to publish papers in peer referred journals, attend seminars, workshop, undertake MRPs and publication of books.
- Faculties are encouraged for higher studies and additional degrees.
- Non-teaching staff are encouraged for short term refresher courses.
- Office staffs also take training on office automation and computer knowledge.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Faculty empowerment and motivation are the key factors for development of an institution and providing satisfaction to the stakeholders. The institution performs the role of a facilitator and makes arrangement for training and retraining of the employees. For varieties of roles to be performed by the faculty members the institution relieves them. The teachers in charge of NSS, YRC, Rovers and Rangers regularly attend the training programmes organized by their Units.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The Institution has an annual formal mechanism for assessing the performance of the staff, which is known as CCR (Character Certificate Report). The Principal prepares this report on the performance of the staff during the academic year. This report is a summative assessment based on varied quality and performance of the concerned staff. The parameters are integrity, sincerity, leadership activities, students' academic achievements and self-involvement towards achievement Institution's goal.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The outcome of the appraisal of performance is productively encouraging to the faculty member which is no less a commendable achievement. It has helped in development of a competitive spirit among the faculty.

From the performance appraisal, report the staffs are considered to be in three grades i.e. excellent, good and average. The management felicitates some faculty on annual day of the college. Principal gives a letter of appreciation to the excellent category. For the second grade, principal and governing body suggests remedial measures. The average faculty is being issued instructions for further improvement and corrections.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Some of the welfare schemes available for teaching and non-teaching staff are:

- Maternity Leave
- Medical Leave/Casual Leave/Compensatory Off facility
- Duty Leave facility wherever applicable
- Provident Fund as per rules

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The College being governed by the rules and regulations of department of higher education, Government of Odisha can approach the Minister Higher Education and Director Higher Education and convey the necessity of eminent faculty. As transfer system is in vogue the College authorities can not retain the eminent faculty in case of transfer. It can invite them as visiting faculties.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The financial management of the resources is under prerogative power of the governing body which works through and by the principal as the ex-officio member secretary. The college has a financial committee which has administrative bursar, account bursar and some other member of the faculty to finalize budget, to get the accounts audited by Local Fund/Chartered Accountant as case may be. In major cases of expenditure the staff council and the president, governing body are taken in to confidence for greater transparency and fusibility. The resource being limited to collection of development fund from students and time to time grant in aid from government, the college takes utmost care in in-time implementation of the UGC scheme and assistance.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The institution cash and financial management is subject to government audit through Chartered Accountant & Local Fund Audit. In case of dealing with the UGC assistance the college hires the service of chartered accountants. To deal with day to day transaction and billings the accountant is cross checked by the accounts bursar and accounts committee. College conducts quarterly internal audit for efficient management and transparency. Audit by Local Fund is conducted annually without break. There were no major audit objections.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Since the developmental fee collected from the students is nominal, the institution is heavily depended on external financial assistance. Normally the College follows the principle of balanced budget and there is no deficit. The audited income and expenditure statement of last four years attached herewith will reveal the strength of the institution.

The major sources of institutional receipts/funding, includes

1.Development Fees paid by the students,

2.M.L.A. LAD,

3.M.P. LAD,

4. Grants made by the State Government,

5.UGC schemes and assistance.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

College is growing leaps and bounds, so also its perspective expenditure bringing in boundless hardship to have a surplus budget and to meet the demanding cost. Therefore it

invites financial support and assistance from UGC, State Government, Lads from MP & MLA. Regarding utilization, college follows transparency and guidelines of the government.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The institution has established Internal Quality Assurance Cell. It has been working all along to ensure quality in the system of higher education in all spheres. Specially designed feedback formats by the institution, in accordance to over all development of the Institutions are available in the Institution's Office and IQAC. Every stakeholder are encouraged and requested to put their suggestions on aspects like Academic Curriculum, Co – Curricular / Extra – Curricular, Library / Computer Lab., Grievances, Any other Aspect. Internal Quality Assurance Cell has opened the eyes of the Management of the Institution. During the Annual yearly meeting, the report from IQAC coordinator is discussed and considered for implementation.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The decisions of IQAC have been approved by the management and implemented effectively.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, IQAC has external member in the committee. They attend the meetings and give suitable suggestions for quality enhancement of the institution.

d. How do students and alumni contribute to the effective functioning of the IQAC?

Students and alumni are the pillars of the IQAC. The students have contributed a lot by conducting departmental seminars; extension programmes,

e. How does the IQAC communicate and engage staff from different constituents of the institution?

All the members of the staff are explained about the objective of IQAC and advised to act accordingly. The members of the IQAC invite the staff members and convene meetings of different core committees to make them vibrant in achieving the goals and objectives.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

The academic functions and related administrative matters have been vastly streamlined ever since the functional committees are formed. The feedback on teachers obtained from students has helped to analyze and evaluate the performance of the teachers. The evaluation has led to remedial measures to improve the performance of teachers. The self-appraisal mechanism started for teachers, together with the student feedback has been very useful for the Principal and the Academic committee to arrive at an overall performance report of the teacher. Arrangements of faculty development programmes, skill development programmes for students and non teaching staff, continuous up-gradation of laboratory facilities, library and office automation, enhancement of student support services (Placement, carrier guidance, counseling, mentorship, encouragement to culture and sports activities) has brought a revolutionary changes in the institute.

To decentralize the work principal has assigned duties to academic bursar, accounts bursar, administrative bursar and the Academic committee so that the different works can be attended smoothly.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Whenever any suggestion by the IQAC is forwarded to the Principal, the management decides to implement the same. The implementation procedure and its outcome are thoroughly explained to the concerned staff or the department. Every staff members provide assistances for proper implementation of the same.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

There has been no academic audit of the College as such by the University, as there is no provision laid by the Affiliating University. However, the members of District Level Coordinator and Director, Higher Education, Odisha, carry out the external review of the Academic Provisions of the Institution and opine in this regard. Their opinion and suggestions are given due weight age.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

There has been no difference between the internal quality assurance mechanism and the requirements of external agencies. Both aim at providing quality education to the students and effective functioning of the institution with devotion and commitment.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The College has a structured mechanism to review the teaching learning process. The Academic committee of the College in consultation with different department plans the execution of the University prescribed curriculum before the Academic session starts. The process is very much student centric.

The Academic Committee prepares Lesson plan, Academic schedulers, the Time Table, etc., which are maintained by the concerned teachers, and is subjected for Departmental and Principal' scrutiny on monthly basis. Beside this every faculty are advised to submit the Annual Performance Appraisal Report, which acts as an indicator of their teaching - learning procedure. These reports are reviewed by the Principal, and suggest future initiatives to the concerned faculty.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The quality assurance policies adopted by the Institution, is communicated to different stakeholders through the Institutions' web site, College Calendar and organizing different symposiums and workshop. The reports of ongoing activities displayed on College Notice Board.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

There is no formal green audit done by the College. The NSS unit of the College takes care of the greenery of the College campus, and maintains certain record of trees and plants.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- Energy conservation
- Use of renewable energy
- Water harvesting
- Check dam construction
- Efforts for Carbon neutrality
- Plantation
- Hazardous waste management
- e-waste management

Energy conservation: The structural construction of the College and the woody surrounding of the campus provide sufficient illumination & Cross Ventilation during daytime. Throughout the year, except the summer months, the consumption of electricity is very low. The Institution has adopted a disciplinary rule for the students and staffs must switch off all electrical installation if not in use. Strict circular is in force to minimize the use of electricity and prevent energy waste.

Use of renewable energy: Presently the College campus does not have any facilities of renewable energy. However, College plans to set up solar power for the campus in future.

Water harvesting: Yes. Rainwater harvesting mechanisms developed within the campus.

Efforts for Carbon neutrality: The Institute premises are surrounded by high rising trees and far off from nearest township. The surrounding is free from automobile pollutants. The annual plantation programme of the Institution helps carbon neutrality.

Plantation: The Institution observers a plantation day during the rainy season, on that day students and staff members sows siblings of useful plants in and around the Institutions' premises, which are there after adopted by the students and staffs.

Hazardous and e-waste waste management: The waste management system of the College is very responsive and effective. Hazardous and e-waste are very negligible in comparison to solid waste.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- The institution strives for the holistic development of students and caters to their needs for progression in academic curriculum and as well as in extracurricular activities such as sports, debate, quiz contests, cultural activities and others. It also encourages them to have a feel of the external environment through study trips and visits to various institutions so that they know about the national and global demands.
- § The faculty strives for excellence among students and plans strategies for the same.
- § Encouraging students and teachers to adopt Computer literacy and ICT knowledge.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice – I

Title of the practice: "The Ultimate Youth"

Goal: To create and develop young mass into a holistic adult, who is not only academically elevated but also understands his/her socially responsibility, compassion and creative mind to shoulder every odds of life. Ultimately becomes a successful character in the society.

Context and Practice: Mostly local girls and boys are admitted into the College. They are from under developed and unprivileged class of the society. They have the potential but the scope good and effective higher education is not within their reach. Hence, we the staff member of **Panchayat (Degree) College, Kantamal** have taken an Oath to ensure that all our students are perfectly established in the society.

Beside the focus on Academic Curriculum, the College enriches the students' character building scope, for which the College arranges and organizes special programmes either by own faculties or external agencies, are as follows;

- Spoken English couching: Own Faculties.
- Moral and Ethical values: Spiritual Group
- Employable and life skills: External Professional Agencies
- Community Orientation: Through programmes organized by NNS, YRC Unit.

Evidence of success: The over standards of the pass out, especially employability has grown many folds.

Problems Encountered and Resources Required: During the initial years the College had to face many problems to put things in place, like financial assistance, contacting external agencies, changing mind set of the staff members, etc.

Best Practice – II

Title of the practice: "It's Creative Technology Age"

Goal: To enlighten and aquatint the student and staff, about Computer Knowledge. Context and Practice: The advancement of Computer Technology has become a prime aspect of our daily life. One cannot make any prospective move in his life without the basic knowledge of Computer Technology. The College provides sufficient knowledge to the student through its computer assistance in its' up dated computer lab.

Evidence of success: Has enhance the employability standard of the students.

Problems Encountered and Resources Required: The biggest problem was finance for procurement of computers and space for the lab. However to some extend this was overcome with UGC funding.

Contact Details

Name of the Principal: Sri Sagar Bagarti

Name of the Institution: **Panchayat (Degree) College, Kantamal** City: **At/P.O.- Kantamal, Dist-Boudh, ODISHA.** Pin Code: **768034**

Accredited Status: Cycle - I

Work Phone : Fax: Website:

E-mail : Mobile:

3. EVALUATIVE REPORT OF DEPARTMENT

Evaluative Report of English Department

- 1. Name of the department ENGLISH
- 2. Year of Establishment- 1991
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
- 4. Names of Interdisciplinary courses and the departments/units involved **Environmental Science**
- 5. Annual/ semester/choice based credit system (programme wise) Annul
- 6. Participation of the department in the courses offered by other departments-**NA**
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NA**
- 8. Details of courses/programmes discontinued (if any) with reasons NA
- 9. Number of teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. Ph.D. / M. Phil. etc.,)

Name	Qualifi	Designation	Specialization	No. of	No. of Ph.D.
	cation			Years of	Students
				Experience	guided for the
					last 4 years
Mr Debadas	M.A	Asst. Professors	American	21	Nil
Mahapatra			English		

11. List of senior visiting faculty - NIL

- 12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty **NIL**
- 13. Student Teacher Ratio (programme wise) **01:416**
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled **NIL**
- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:- PG -01
- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-
- 17. Departmental projects funded by DST FIST; UGC, DBT, ICSSR, etc. and total grants received :- **NIL**
- 18. Research Centre / facility recognized by the University:- NIL
- 19. Publications: NIL

a)

- * Publication per faculty
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)
- Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
- 20. Areas of consultancy and income generated:- NIL
- 21. Faculty as members in
 - a) National committees
 - b) International Committees
 - c) Editorial Boards....
- 22. Student projects

:- NIL

- a) Percentage of students who have done in-house projects including inter departmental/programme:- **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:- **NIL**
- 23. Awards / Recognitions received by faculty and students:- NIL
- 24. List of eminent academicians and scientists / visitors to the department : NIL
- 25. Seminars/ Conferences/Workshops organized & the source of funding:- NIL
- a) National
- b) International
- 26. Student profile programme/course wise:

Name of the	Applications		Enro	lled	Daga
Course/programme	received	Selected	*M	*F	Pass percentage
(refer question no. 4)			111	-	percentage
Environment Science		99	58	41	34.56 %

^{*}M = Male *F = $\overline{\text{Female}}$

27. Diversity of Students

Name of the Course	% of students	% of students from other	% of students
Course	from the	States	from
ENGLISH	100 %	NIL	NIL

- 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :- **NIL**
- 29. Student progression

Student progression	Against % enrolled
UG to PG	NIL
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	NIL
 Campus selection 	
 Other than campus recruitment 	
Entrepreneurship/Self-employment	05%

30. Details of Infrastructural facilities

a) Library

-No

- b) Internet facilities for Staff & Students -Yes
- c) Class rooms with ICT facility Yes
- d) Laboratories -No
- 31. Number of students receiving financial assistance from college, university, ddifferent or other agencies :- SC- 83, ST-43, OBC- 51
- 32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts Yes Imp. of Elglish Literature.
- 33. Teaching methods adopted to improve student learning.
 - 1. Power Presentation.
 - 2. Interaction among students in regular interval.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NSS summer and winter camp, YRC- Blood donation camp local, district and state level.

35. SWOC analysis of the department and Future plans

STRENGTH:-

- 1. Students are regular and attentive during the class room teaching.
- 2. College library has good numbers of English books.
- 3. Computer laboratory of our college is well equipped for ICT knowledge for students.

WEAKNESS:-

- 1. Poor knowledge in English.
- 2. Lack of computer knowledge.

OPPORTUNITY:-

- 1. Utility of the college library book.
- 2. Acquainted with computer knowledge.
- 3. Availing the spoken English classes.

CHELLENGES:-

- 1. To improve the English language of the students.
- 2. To Develop Computer knowledge of all the students.
- 3. Attracting and encourage to students towards Seminar

Evaluative Report of History Department

- 1. Name of the department :- HISTORY
- 2. Year of Establishment :- **31.07.1991**
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **Under Graduate**
- 4. Names of Interdisciplinary courses and the departments/units involved No
- 5. Annual/ semester/choice based credit system (programme wise)- Annul
- 6. Participation of the department in the courses offered by other departments NA
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- NA
- 8. Details of courses/programmes discontinued (if any) with reasons :- NA
- 9. Number of teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years	No. of Ph.D.
				of	Students
				Experience	guided for the
					last 4 years
Sagar	M.A	Asst.	Indian Culture	22	NIL
Bagarti		Professors			
Basanta	M.A, M. Phil	Asst.	Indian Culture	05	NIL
Kumar		Professors			
Khatua					

- 11. List of senior visiting faculty :- NA
- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:- NIL

- 13. Student Teacher Ratio (programme wise) :- 62:01
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :- NIL
- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :- P.G -01, M.Phil 01
- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- NIL
- 17. Departmental projects funded by DST FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL
- 18. Research Centre / facility recognized by the University: NA
- 19. Publications: NA

a)

- * Publication per faculty
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
- 20. Areas of consultancy and income generated :- NA
- 21. Faculty as members in : NA
 - a) National committees
 - b) International Committees
 - c) Editorial Boards....
- 22. Student projects :- NIL
 - a) Percentage of students who have done in-house projects including inter departmental/programme.
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

- 23. Awards / Recognitions received by faculty and students :- NIL
- 24. List of eminent academicians and scientists / visitors to the department Asst. Prof Mr Sushanta Kumar Panigrahi.
- 25. Seminars/ Conferences/Workshops organized & the source of funding: NA
 - a) National
 - b) International
- 26. Student profile programme/course wise:

Name of the	Applications		Enro	lled	Pass
Course/programme (refer question no. 4)	received	Selected	*M	*F	percentage
HISTORY	93	59	34	25	70 %

^{*}M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the	% of students from other States	% of students from
HISTORY	100 %	NIL	NIL

- 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :- NIL
- 29. Student progression

Student progression	Against % enrolled
UG to PG	17 %
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	NIL
 Campus selection 	
 Other than campus recruitment 	
Entrepreneurship/Self-employment	20%

- 30. Details of Infrastructural facilities
 - a) Library NIL
 - b) Internet facilities for Staff & Students YES
 - c) Class rooms with ICT facility YES
 - d) Laboratories NIL

- 31. Number of students receiving financial assistance from college, university, ddifferent or other agencies :- 25 nos
- 32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Seminar held by the Department in regular interval by the external experts

- 33. Teaching methods adopted to improve student learning
 - 1. Power Presentation.
 - 2. Dramatization teaching.
 - 3. Study tour
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities.
 - 1. N.S.S. Summer and Winter with Special camp.
 - 2. YRC- Blood donation camp local with district and state level.
- 35. SWOC analysis of the department and Future plans :- STRENGTH :-
 - 1. Students are honest and punctual.
 - 2. Experience and knowledgeable faculty.b) HOD of our department is the Principal of the College.

WEAKNESS:-

- 1. English speaking capacity of the student is very poor.
- 2. Lack of department Library.
- 3. Insufficient faculty members.
- 4. Lack of computer knowledge among students.

OPPORTUNITY:-

- 1. Principal is the opportunity.
- 2. Spoken English classes are conducting by the college.
- 3. Availability of Computer Labs with sufficient numbers of Computers.
- 4. Sufficient numbers of Reference books and journals available in the college Library.

CHELLENGES:-

- 1. To improve the English speaking capacity of the students.
- 2. To make few students to the apex of the University examination result.
- 3. To Organize National and International Seminar.
- 4. To improve the Employability standard of the student by providing computer training and personality development programme.

Evaluative Report of Political Science Department

- 1. Name of the department :- POLITICAL SCIENCE
- 2. Year of Establishment :- 31.07.1991
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **Under Graduate**
- 4. Names of Interdisciplinary courses and the departments/units involved NA
- 5. Annual/ semester/choice based credit system (programme wise)- Annul
- 6. Participation of the department in the courses offered by other departments **NA**
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- **NA**
- 8. Details of courses/programmes discontinued (if any) with reasons :- NA
- 9. Number of teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years	No. of Ph.D.
				of	Students
				Experience	guided for the
					last 4 years
Shankar	M.A	Asst.	Indian	01	NIL
Padhan		Professors	Administration		

11. List of senior visiting faculty:- Asst. Prof. Mr. Sagar Bagarty, Asst. Prof. Dr Itishree Das, Asst. Prof. Mr. Rabindra Kumar Padhan, Asst. Prof. Mr Debdas Mahapatra.

- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- 25 %
- 13. Student Teacher Ratio (programme wise) :- 98:01
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :- NIL
- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:- P.G -01
- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- **NIL**
- 17. Departmental projects funded by DST FIST; UGC, DBT, ICSSR, etc. and total grants received : **NIL**
- 18. Research Centre / facility recognized by the University: NA
- 19. Publications: NA

a)

- * Publication per faculty
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
- 20. Areas of consultancy and income generated :- NA
- 21. Faculty as members in : NA
 - a) National committees
 - b) International Committees
 - c) Editorial Boards....

- 22. Student projects :- NIL
 - a) Percentage of students who have done in-house projects including inter departmental/programme
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- 23. Awards / Recognitions received by faculty and students :- NIL
- 24. List of eminent academicians and scientists / visitors to the department **Asst. Prof. Dr. Itishree Das**
- 25. Seminars/ Conferences/Workshops organized & the source of funding: NA
- a) National
- b) International
- 26. Student profile programme/course wise:

Name of the	Applications	0.1.1	Enro	lled	Pass
Course/programme (refer question no. 4)	received	Selected	*M	*F	percentage
Political Science	67	51	36	15	62 %

^{*}M = Male *F = Female

27. Diversity of Students

Name of the	% of	% of students	% of
Course	students	from other	students
	from the	States	from
Political Science	100 %	NIL	NIL

- 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :- NIL
- 29. Student progression

Student progression	Against % enrolled
UG to PG	10 %
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	NIL
 Campus selection 	
 Other than campus recruitment 	
Entrepreneurship/Self-employment	18%

- 30. Details of Infrastructural facilities
 - a) Library NIL
 - b) Internet facilities for Staff & Students- YES
 - c) Class rooms with ICT facility -YES
 - d) Laboratories- NIL
- 31. Number of students receiving financial assistance from college, university, different or other agencies :- **ST-07**, **SC-05**, **OBC-10**
- 32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Student enrichment programmes like Seminar held by the Department with external experts.

- 33. Teaching methods adopted to improve student learning
 - 1. Power Presentation.
 - 2. Study tour.
 - 3. Role plays teaching.
 - 4. Group Discussion.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities.
- 1. Participation of students inter college and University level Summer, winter and special N.S.S. camp.
- 2. Youth Red Cross Participation of students local, district and state level Blood donation camp.
- 36. SWOC analysis of the department and Future plans:-

STRENGTH:-

- 1. Well qualified faculty members.
- 2. Punctuality and honest ness emerge among the students.
- 3. Results of the students are very good.
- 4. Conduct departmental seminar.
- 5. Co-operation between teacher and students is very good.

WEAKNESS:-

- 1. Insufficient faculty members.
- 2. Lack of department Library.
- 3. Students are very poor in English speaking capacity.
- 4. Lack of little computer knowledge of students.

OPPORTUNITY:-

- 1. Co-friendly circumstances among teacher and students.
- 2. Spoken English with skill development programme are conducting by the college.
- 3. Availability of Computer Labs with adequate numbers of Computer system.
- 4. Sufficient numbers of Reference books with National and International level journals available in the college Library.

CHALLENGES:-

- 1. To Organize National and International Seminar.
- 2. To Improve English speaking capacity of the students.
- 3. To ensure develop the Employability standard of the student by providing skill development training like Computer and personality development programme
- 4. To open the departmental library.
- 5. Group discussion among the students relating to contemporary Social and Political issues.

Evaluative Report of Education Department

- 1. Name of the department :- **EDUCATON**
- 2. Year of Establishment: 1991
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **Under Graduate**
- 4. Names of Interdisciplinary courses and the departments/units involved NA
- 5. Annual/ semester/choice based credit system (programme wise)- Annul
- 6. Participation of the department in the courses offered by other departments **NA**
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- **NA**
- 8. Details of courses/programmes discontinued (if any) with reasons :- NA
- 9. Number of teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years	No. of Ph.D.
				of	Students
				Experience	guided for the
					last 4 years
Rabindra Ku. Padhan	M.A, M.Phil	Asst. Professors	Educational measurement and evaluation	22	NIL
Achyut Kumar Bhue	M.A	Asst. Professors	Educational Technology	01	NIL

11. List of senior visiting faculty: - 02 **Dr Krupasindhu Panigrahi, Dr. Mahendra Kumar Debta**

- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- 10 %
- 13. Student Teacher Ratio (programme wise) :- 66:01
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :- **Sanction- 01, Filled-01**
- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:- MPhil-01, P.G-01
- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
- 17. Departmental projects funded by DST FIST; UGC, DBT, ICSSR, etc. and total grants received : **NIL**
- 18. Research Centre / facility recognized by the University:- NA
- 19. Publications: NA

a)

- * Publication per faculty
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
- 20. Areas of consultancy and income generated: NA
- 21. Faculty as members in : NA
 - a) National committees
 - b) International Committees
 - c) Editorial Boards....

- 22. Student projects:
 - a) Percentage of students who have done in-house projects including inter departmental/programme:-33%
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies **NIL**
- 23. Awards / Recognitions received by faculty and students :- NIL
- 24. List of eminent academicians and scientists / visitors to the department 1. **Dr Krupasindhu Panigrahi, 2. Dr. Mahendra Kumar Debta**
- 25. Seminars/ Conferences/Workshops organized & the source of funding: NA
 - a) National
 - b) International
- 26. Student profile programme/course wise:

Name of the	Applications received		Enrolled		Pass
Course/programme (refer question no. 4)		Selected	*M	*F	percentage
EDUCATION	102	55	39	16	75%

^{*}M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the 33same state	% of students from other States	% of students from abroad
EDUCATION	100 %	NIL	NIL

- 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :- Civil Service 05
- 29. Student progression

Student progression	Against % enrolled
UG to PG	10 %
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	NIL
 Campus selection 	
Other than campus recruitment	5%
Entrepreneurship/Self-employment	10 %

- 30. Details of Infrastructural facilities
 - a) Library **NIL**
 - b) Internet facilities for Staff & Students- YES
 - c) Class rooms with ICT facility -YES
 - d) Laboratories-NIL
- 31. Number of students receiving financial assistance from college, university, different or other agencies: ST-11, SC-15, OBC-15
- 32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Student enrichment programmes like Seminar held by the Department with external exports. Dr Krupasindhu Panigrahi topic on "Curriculum Deevelopmnent.

- 33. Teaching methods adopted to improve student learning Power Presentation, Study tour, Discussion.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities.
 - 1. Participation of students inter college and University level Summer, winter and special N.S.S. camp.
 - 2. Youth Red Cross Participation of students local level Blood donation camp, district and state level programme.
- 37. SWOC analysis of the department and Future plans:-STRENGTH:-
 - 1. Students are co-operative and discipline.
 - 2. Qualified and knowledgeable faculty member.
 - 3. Satisfactory student perfarmance.

WEAKNESS:-

- 1. No departmental Library.
- 2. Students are poor in English.
- 3. Insufficient Staff.
- 4. Poor attendance of students.
- 5. Lack of Computer knowledge among the students.

OPPORTUNITY:-

- 1. Sufficient numbers of computers are available to acquire computer knowledge.
- 2. Reference books on Education are available in college.
- 3. Spoken English classes are conducted frequently.
- 4. Nearby School for employability.

CHELLENGES:-

- 1. To open the departmental library.
- 2. To make the entire students computer knowledgeable.
- 3. To Improve English speaking capacity of the students.
- 4. To improve the attendance of the student.

Evaluative Report of Odia Department

- 1. Name of the department :- **ODIA**
- 2. Year of Establishment: 1991
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **Under Graduate**
- 4. Names of Interdisciplinary courses and the departments/units involved NA
- 5. Annual/ semester/choice based credit system (programme wise)- Annul
 - 6. Participation of the department in the courses offered by other departments **NA**
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- **NA**
- 8. Details of courses/programmes discontinued (if any) with reasons :- NA
- 9. Number of teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years	No. of Ph.D.
				of	Students
				Experience	guided for the
					last 4 years
Kishor Chandra Jagadev	M.A, M.Phil	Asst. Professors	Religion	22	NIL
Dr. Itishree Das	M.A, M.Phil, Ph.d	Asst. Professors	Sarala & Panchasakha	09	NIL

11. List of senior visiting faculty: - 01 **Asst. Prof. Sanat Kumar Badtya**,

- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- 20 %
- 13. Student Teacher Ratio (programme wise) :- **54:01**
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :- **Sanction- NIL, Filled- NIL**
- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:- MPhil-02
- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
- 17. Departmental projects funded by DST FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
- 18. Research Centre / facility recognized by the University:- NA
- 19. Publications: NA

a)

- * Publication per faculty
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
- 20. Areas of consultancy and income generated: NA
- 21. Faculty as members in : NA
 - a) National committees
 - b) International Committees
 - c) Editorial Boards....

- 22. Student projects:
 - a) Percentage of students who have done in-house projects including inter departmental/programme -NIL
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies **NIL**
- 23. Awards / Recognitions received by faculty and students:-
 - 1. Dr Itishree Das awarded Ph.d Degree
 - 2. BHUMIKA a literary organization awarded as a Poet.
- 24. List of eminent academicians and scientists / visitors to the department 01 (Asst. Prof. Sanat Kumar Badtya)
- 25. Seminars/ Conferences/Workshops organized & the source of funding:- NIL
- a) National Nil
- b) International Nil
- 26. Student profile programme/course wise:

Name of the	Applications		Enro	lled	Pass
Course/programme (refer question no. 4)	received	Selected	*M	*F	percentage
ODIA	72	56	38	18	60%

^{*}M = Male *F = Female

27. Diversity of Students

Name of the	% of	% of students	% of
Course	students	from other	students
	from the	States	from
ODIA	100 %	NIL	NIL

- 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: **04 nos**
- 29. Student progression

Student progression	Against % enrolled
UG to PG	12 %
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	NIL
 Campus selection 	
 Other than campus recruitment - 	
Entrepreneurship/Self-employment	15 %

- 30. Details of Infrastructural facilities
 - a) Library NIL
 - b) Internet facilities for Staff & Students- YES
 - c) Class rooms with ICT facility -YES
 - d) Laboratories-NIL
- 31. Number of students receiving financial assistance from college, university, different or other agencies: **ST-02**, **SC-04**, **OBC-09**
- 32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Student enrichment programmes like Seminar held by the Department with external exports.

- 33. Teaching methods adopted to improve student learning
 - 1. Power Point Presentation, Inter Discussion, Study tour.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities.
 - 1. Participation of students inter college and University level Summer, winter and special N.S.S. camp.
 - 2. Youth Red Cross Participation of students local level Blood donation camp, district and state level programme.
- 38. SWOC analysis of the department and Future plans:-

STRENGTH:-

- 1. Qualified Faculty member.
- 2. Students results are good.
- 3. Departmental seminar held.
- 4. Good relation between staff and students.
- 5. receptive quality of students are good.

WEAKNESS:-

- 1. Lack of student personality
- 2. No departmental Library.
- 3. Lack of Computer knowledge among the students.

OPPORTUNITY:-

- 1. Sufficient numbers of computers are available for computer knowledge.
- 2. Good numbers of Reference books are available in college library.
- 3. College conducts personality development programme

CHELLENGES:-

- 1. To open the departmental library.
- 2. To make all the students computer knowledgeable.
- 5. To organize State level seminar.
- 6. To improve develop the personality of the students.

Ph: 06844-277281 Mob: 94386-05530

OFFICE OF THE PRINCIPAL

PANCHAYAT DEGREE COLLEGE, KANTAMAL

AT/P.O.- KANTAMAL, DIST. - BOUDH - 762017, ODISHA

No. Date -

To The Director, NAAC Post Box No. 1075, Nagarbhabi, Bangalur- 560072.

Declaration by the Head of the institution

I certify that the data included in this Self Study Report (SSR) true to the best of my knowledge. Institution prepares the SSR after internal discussion, and no part of here has been outsourced. I am aware that the peer team will validate the information provided in this SSR during the peer team visit.

Date:

Place: Kantamal

Sri Sagar Bagarti, Principal.
Panchayat (Degree) College, Kantamal,
At/P.O.- Kantamal, Dist-Boudh,
ODISHA

Ph: 06844-277281 Mob: 94386-05530

OFFICE OF THE PRINCIPAL

PANCHAYAT DEGREE COLLEGE, KANTAMAL

AT/P.O.- KANTAMAL, DIST. - BOUDH - 762017, ODISHA

No. Date -

Certificate of Compliance

This to certify that Panchayat Degree College, Kantamal fulfills all norms

- 1. Stipulated by the affiliating University (Sambalpur University) and / or
- 2. Regulatory Council / Body
- 3. The affiliation is valid as on date Permanent Affiliation in case the affiliation is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accredition given by NAAC is lible to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date:

Place: Kantamal

Principal
Panchayat (Degree) College, Kantamal
At/P.O.- Kantamal, Dist-Boudh,
ODISHA.

Annexure-I: Approval of courses of affiliating University.

SAMBALDUR UNIVERSITY: JYOTI VIHAR: BURLA SAMBABPUR (ORISSA) PIN-768 019 dt. 12-5-09 The Director(CDC.) To The Principal, Panchayat College, Kantamal At/PO-Kantamal, Dist .- Boudh. Sub: -Grant of affiliation. Sir, I am to inform you that the Syndicate has been pleased to accord granting provisional affiliation in +3 Arts with 16 seats each in Oriya & "ducation (Hons.) for the session 2006-07 and permanent affiliation of the same from the session 2007-08, Subject to fulfilment of the following conditions laid down by the Local Enquiry Committee. You are requested to submit a report of compliance to the undersigned within a period of two months. Students attendance in Oriya (Hons.) be improved and classes be held regularly by Maintaining proper Lession 2. Library books worth %.10,000/- be purchased both text and reference as per Syllabus in Oriya(Hons.) course during the session 2008-09. This affiliation is subject to periodic 1 review. Memo No. 03270/ASW. at. 12-5-09 Copy forwarded for information & necessary action to:-The Director, Higher Education, Orissa, Bhubaneswar. 2. The Regional Director of Education, Budharaja, Sambalour. All Officers/Section Officers, EG-I, II/EC-I, II, VI/ Acd. I/II/Dev-I, II/Sports Council. 5 space copies to ASW Section.

220

SAMBALPUR UNIVERSITY: JYOTI VIII.R: BURLA SAMBALPUR (ORISSA) PIN-750 019

No. 07259 ASW.

ct. 0/0805

From

The Director (CDC)

To

The Principal,
Panchayat College, Kantamal,
At/PO_Kantamal
Dist.—Boudh

Sub: - Accordance of permanent affiliation.

Sir,

I am to inform you that the Syndicate has been pleased to accord permanent affiliation to your college in $\pm \pm 3$ Arts from the session 2003-04 in the following subjects with intake capacity as mentioned against each.

Compulsory: - 1) English, 2) M.I.L.(0), 3) Environmental Studies 4) Population studies/ Indian Culture & Society with 128 seats each.

Optional: 1) History, 2) Political Science, 3) Oriya

4) Education with 64 seats each.

Elective: 1) Indian Polity 2) Education, 3) Landmarks in Indian History,

This affiliation is subject to periodical review.

Yours faithfully

Director (CDC.)

Memo No. 0 1760 /ASW.

de. 0/08-05

Copy forwarded for information & necessary action to:-

1. The Director, Higher Education, Orissa, Bhubaneswar.

2. The Regional Director of Education, Budharaja, Sambalpur.

3. All Officers/Section Officers, E.G.-I, II/E.C.-I, II, VI/Acd.I, II/Dev.I, II/ Sports Council.

4. 5 spare copies to ASW. Section.

Director(CDC.)



REGISTRAR

GRAM: UNIVERSITY
PHONE:0663-2430107
Fax: 0663-2430158
Website:www.suniv.ac.in

TO WHOM IT MAY CONCERN

Issued with Reference to Letter No._____/ Dev-II _______

Dt.____

This is to certify that Panchayat Degree College, Kantamal, Dist. Boudh (ODISHA) is affiliated to the Sambalpur University since 1991-92 and recognized by the University Grants Commission. The following

courses/ Subjects are taught in the said college as per the affiliation.

Sl. No.	Name of the Course (S) and Duration	Affiliation		Period of
		Permanent	Temporary	validity for the year (s)
1	Three Year B.A. Pass Courses in History, political Science, Oriya and Education with 64 seats each	Permanent	-	-
2	Three Year B.A. Hons. Courses in Oriya and Education with 16 Seats each.	Permanent	-	-

14/1/16
Director
College Development Counce
Sambalpur University
lyoti Vikar, Burle

Competent attority Sambaipun Lahyun Jy Jyoti Vihar, Burla. Odisha

Annexure-II: 2f, 12b of UGC certificate.

Ø

23236351, 23232701, 23237721, 23234116 23235733, 23232317, 23236735, 23239437

www.ugc.ac.in



विश्वविद्यालय अनुदान आयोग बहादुरशाह जफर मार्ग नई दिल्ली-110 002 UNIVERSITY GRANTS COMMISSION BAHADURSHAH ZAFAR MARG

NEW DELHI-110 002

November, 2006

F.8-140/2006 (CPP-I)

The Registrar, Sambalpur University, Jyoti Vihar, Burla, Sambalpur-768 019 (Orissa).

- 5 DEC: 2006

Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-Inclusion of New Colleges.

Sir,

I am directed to refer to the letter No. 270 dated 23-08-2006 received from the College on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Panchayat College, Kantamal, AT/P.O. Kantamal, District Boudh-762 017 (Orissa). (On permanent affiliation)	1990	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12 (B) of the UGC Act, 1956.

The documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(Mrs. Urmil Gulati) Under Secretary

Copy forwarded to:-

The Principal, Panchayat College, Kantamal, AT/P.O. Kantamal, District Boudh-762 017 (Orissa).

 The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.

The Secretary, Government of Orissa, Department of Higher Education, Bhubaneshwar (Orissa).

4. Joint Secretary, UGC, Eastern Regional Office, LB-8 Sector-III, Kolkata-700 091.

5. Publication Officer, UGC-Website, New Delhi.

6. Section Officer (F.D.-III Section) U.G.C., New Delhi.

7. All Sections, U.G.C.

8. Guard file.

(Om Prakash) Section Officer

Annexure-III: Master Plan of the College

